

ADULTS AND HEALTH SCRUTINY COMMITTEE

TUESDAY 16 JANUARY 2024

7.00 PM

Bourges/Viersen Room - Town Hall

Contact: Madia Afzal, Democratic Services Officer, at

Madia.afzal@peterborough.gov.uk or 01733 452509

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Adults and Health Scrutiny Committee Meeting held on 07 November 2023** **3 – 11**
- 4. Call in of any Cabinet, Cabinet Member or Key Officer Decision**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
- 5. Supplementary Appointment of Co-opted Member 2023/2024** **12 – 14**
- 6. Forward Plan of Executive Decisions** **15 – 32**
- 7. Portfolio Holder Progress Report from the Cabinet Member for Adult Social Care, Health and Public Health** **33 – 49**
- 8. Cambridgeshire and Peterborough Safeguarding Adults Partnership Board Annual Report 2022-23** **50 – 82**
- 9. Monitoring of Scrutiny Recommendations Report** **83 – 86**
- 10. Work Programme 2023/2024** **87 – 92**

11. Date of Next Meeting - 12 March 2024

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Committee Members:

Councillors: Qayyum (Chair), A Shaheed (Vice Chair), Khan, G Casey, B Rush, Bi, Skibsted, Mahmood, Rangzeb and Stevenson, Bi

Substitutes: Councillors: Bond, Sabir, Asif, Barkham and Jones

Non-Statutory Co-opted Members:

Parish Councillor Neil Boyce, Independent Co-opted Member (non-voting) Parish Councillor Mark Ormston (substitute), Independent Co-opted Member (non-voting) Chris De Wilde, Independent Co-opted Member (non-voting) Sandie Burns MBE Independent Co-opted Member (non-voting)

Further information about this meeting can be obtained from Madia Afzal on telephone 01733 452509 or by email – madia.afzal@peterborough.gov.uk

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**MINUTES OF THE ADULTS AND HEALTH SCRUTINY COMMITTEE MEETING
HELD AT 7.00PM, ON
TUESDAY, 07 NOVEMBER 2023
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Cereste (Chair), Shaheed (Vice-Chair), Bi, Hussain, Lane, Mahmood, Rush, Skibsted, Tyler, and Qayyum.

Co-opted Members: Neil Boyce, and Chris De Wilde.

Youth Councillors: Danielle Daboh, Aryan Nahata, Mohammad Akhtar and Eva Woods, Youth Council Representative and Youth MP for Peterborough.

Officers Present:	Jyoti Atri, Director of Public Health Stacie Coburn, Executive Director of Performance and Assurance, Cambridgeshire, and Peterborough Integrated Care Board Melissa Davis, Director of Midwifery, Northwest Anglia NHS Foundation Trust Iain Green, Team Manager for Public Health Paul Stokes, Senior Strategic Public Health Manager Val Thomas, Deputy Director of Public Health CCC Emmeline Watkins, Deputy Director of Public Health Charlotte Cameron, Senior Democratic Services Officer Madia Afzal, Democratic Services Officer
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Also Present:	Cllr Saqib Farooq, Cabinet Member for Adults and Health.
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23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Julie Stevenson and Co-opted Member Sandie Burns (MBE).

24. DECLARATIONS OF INTEREST

No declarations of interest were received.

25. MINUTES OF THE ADULTS AND HEALTH SCRUTINY COMMITTEE MEETING HELD ON 19 SEPTEMBER 2023

The minutes of the meeting held on 19 September 2023 were agreed as a true and accurate record.

26. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION

There were no call-ins received.

27. FORWARD PLAN OF EXECUTIVE DECISIONS

The Democratic Services Officer introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

AGREED ACTIONS

The Adults and Health Scrutiny Committee considered the current Forward Plan of Executive Decisions and RESOLVED to note the report.

28a. PETITION – JUNK FOOD ADVERTISEMENT

The Adults and Health Scrutiny Committee received a report in relation to petition the council from Peterborough Youth Council. The petition sought to ban High Fat, Salt, and Sugar (HFSS) advertising in advertising spaces owned by the council or on council owned land.

The Senior Strategic Public Health Manager introduced the report and key points raised included:

- The purpose of the report was outlined.
- It was noted that 22% of reception aged children in Peterborough measured as overweight and this rose to 41.2% in year 6 children.
- Reference was made to the recent study in Bristol which noted a correlation between deprivation and the excessive advertisement of unhealthy foods.
- The impact of HFSS advertisement restrictions were detailed.
- The 8 local authorities which had implemented their own Healthier Food Advertising Policies were listed.
- Members were advised that the local authority was working to create an environment where healthy choice is the first choice.
- The importance of preventing and tackling childhood obesity was noted.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Youth Council were commended for the petition.
- Members queried whether it was possible to establish a Council policy for dealing with contractors.
- In terms of the 68 responses to the consultation and how the petition was marketed, Members were referred to the Youth Council representatives.
- A query was raised on 4.3 of the report, with the Committee seeking further clarification on numbers and health implications.
- The Officer was not able to provide a definite answer and advised that further research with wider teams was required. Furthermore, it was noted that a paper was scheduled for Cabinet.
- In terms of any previous research on the impact of HFSS advertisement, it was confirmed that no such research had been conducted.

28b. PETITION – JUNK FOOD ADVERTISEMENT – PETITIONER REPORT

The petitioners were invited to present their report and key points raised included:

- The purpose of the petition was outlined.

- Members were advised that HFSS advertising restrictions would enable young people to contribute to the economy without any limitations.
- It was noted that such advertisements targeted young people due to the pricing and location.
- Members were informed that the sheer amount of advertising on council owned land prevented young people from making healthy food choices.
- It was stressed that the Council ought to act and limit HFSS advertising.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Youth Council agreed to collaborate with the Committee and stakeholders in respect of this area.
- It was noted that additional work was required in terms of educating people to make healthy food choices and Members were urged to work with schools within their respective wards.
- A Member of the Committee agreed to market the petition within his constituency newsletter and the importance of collaboration in respect of this area was emphasised.
- It was hoped that the petition would ban HFSS advertising on all council owned land.

AGREED ACTIONS

The Adults and Health Scrutiny Committee recommended that a policy be approved to restrict the advertisement of such products on council-owned land and spaces, to include roundabouts sponsorships, lamppost banners and third-party managed digital boards. It was also recommended that the policy be considered in the annual Council Tax booklet.

28c. PETITION – JUNK FOOD ADVERTISEMENT – ORIGINAL PETITION

Members of the Committee were referred to the original petition: End Junk Food Advertisements in Peterborough.

28d. PETITION – JUNK FOOD ADVERTISEMENT – OFFICER’S RESPONSE TO PETITION

Members were referred to the Officer’s response to the petition.

29. CAMBRIDGESHIRE AND PETERBOROUGH INTERGARTED CARE SYSTEM (ICS) WINTER PLAN 2023/24

The Adults and Health Scrutiny Committee received a report in relation to the Integrated Care Board’s approach to winter planning.

The Executive Director of Performance and Assurance, Cambridgeshire, and Peterborough Integrated Care Board introduced the report and key points raised included:

- It was confirmed the service area had spent a considerable amount of time on service improvements and that a large amount of capital had been invested in health services.
- The challenges across acute settings including primary care and community and mental health services were noted. However, Members were assured that positive improvements were being made.
- In terms of planning for winter, it was confirmed that no new initiatives were being introduced.

- It was noted that the winter plan was based on the Improvement Plans for 2023/2024.
- It was confirmed that the recommendations for service improvement and performance were phased for delivery over the course of the year.
- Members were advised that the Integrated Care Board (ICB) was looking to collaborate with wider teams to deliver improved services.
- The service area's proactive approach to winter planning and its ability to adapt and respond to different pressures was relayed to Members of the Committee.
- Members were reminded that winter planning, despite the document before the Committee was ongoing and under daily review.
- In conclusion, it was noted that the service area would continue to adapt and change in the coming months to deliver an effective service.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members queried the difficulties people faced in obtaining a doctor's appointment and whether there were any plans in place to alleviate the ongoing difficulties.
- The Committee's concerns were acknowledged, and Members were referred to the national primary care recovery plan which sought to address the 8am rush, increase capacity and extend access to services.
- Furthermore, the variations in terms of accessibility were noted and the Committee were advised that the service area sought to prioritise over challenged practises.
- Concerns were raised on the increasing number of people having to wait longer in A&E.
- The investments in Peterborough City Hospital were outlined and Members were advised that an additional 62 beds had been created.
- Moreover, it was noted that a further 72 beds would become available next winter.
- It was hoped that the additional beds would alleviate some of the pressures and resolve waiting times.
- The work in respect to virtual ward beds was also noted.
- Clarification on the challenges with respect to hospital discharge was sought.
- The challenges including workforce constraints were noted and Members were assured that good improvements were being made.
- In comparison to previous years, it was noted that incremental improvements had been made.
- In terms of Homes First and the lack of understanding surrounding this, it was advised that work was yet to be undertaken.
- However, the Officer agreed to work with all their primary care practices to ensure residents were made aware of the Home First services and confirmed that a briefing note would be provided.
- The Officer also agreed to liaise with colleagues at the Peterborough City Hospital to provide clarification on the PALS service and how it could be accessed by service users.
- It was confirmed that community pharmacies were under significant pressure, and it was recognised that the financial flow for pharmacies was outdated.
- Members were advised that the service area was looking to use targeted investment funding for pharmacies this winter and that £4 million had been ringfenced for pharmacies.
- Furthermore, it was confirmed that work with colleagues was underway to identify different levels of support.

- The Committee were assured that the ICB were working hard to provide immediate support.
- Members were informed that the ICB had recently taken on delegated responsibility for pharmacies and that previously these were managed by NHS England.
- It was stressed that the service area was committed to supporting and preventing further closures.
- The Committee queried whether the allocated funds were sufficient to safeguard imminent closures.
- In response, it was confirmed that the funds were sufficient for the 24-25 financial year.
- A query was raised on targeted campaigns and how these would be marketed to those without social media and those living in rural areas.
- In response, it was advised that the service was looking to use various tools including radio and television to influence a cross section of society.
- Furthermore, Members were advised of the plans to conduct work with local press as well as community groups.
- It was noted that research and data enabled the service area to differentiate between the needs of Peterborough and Cambridgeshire and that a considerable amount have time had been spent in respect to this area.

AGREED ACTIONS

The Adults and Health Scrutiny Committee RESOLVED to note the following:

- a) The progress in developing the ICS 2023/24 winter plan.
- b) The residual risk areas and proposed next steps for continued development of mitigation.

The Committee also requested that Officers:

- Work with all their primary care practices to ensure residents are made aware of the Home First services, briefing note to be provided.
- Liaise with colleagues at the Peterborough City Hospital to provide clarification on the PALS service and how it can be accessed by service users, briefing note to be provided.

30. MIDWIFERY SERVICE

The Adults and Health Scrutiny Committee received a report in relation to the maternity service and midwifery workforce at NWAngliaFT.

The Director of Midwifery, Northwest Anglia NHS Foundation Trust introduced the report and key points raised included:

- The 2023 CQC inspection was noted, and Members were advised that positive improvements had been made.
- In terms of the Maternity Safety Support Programme (MSSP), it was noted that an inspection had been conducted to review the progress made by the service following entry onto the programme in February 2020.
- Following the review in September, it was advised that the service was in a position to exist the programme as good progress had been made by the service area.
- The Maternity Sustainability Plan (MSP) was highlighted.

- It was noted that the plan was presented to the team which carried out the inspection.
- Furthermore, the inspection highlighted that the service was in a good position to exit the programme.
- Members were advised that the scrutiny would continue, and a number of monitoring recommendations were in place.
- The Maternity Incentive Scheme was noted.
- Members were informed that NWAngliaFT had achieved 7 out of the 10 safety actions last year. It was hoped that all 10 safety actions would be achieved in the subsequent year.
- In terms of the midwifery workforce, it was advised that NWAngliaFT had experienced challenges. However, it was noted that improvements had been made.
- Furthermore, it was advised that the recruitment and retention plan was underway to identify the workforce requirements for enabling service provision in the future.
- In terms of Entonox and the difficulties maternity units had experienced, Members were advised that work was underway to bring levels back down.
- Members were assured that good progress was being made and that certain sites had reintroduced the pain relief following environmental exposure limits testing.
- It was advised that scavenger units had been delivered to support the environmental level to be within the exposure limits.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- In terms of the implementation of the scavenger units, it was hoped that following initial testing, implementation would progress in a swift manner.
- With respect to recruitment, diversity and the pool of applicants, Members were advised that NWAngliaFT were looking to increase diversity within their workforce and the implementation of the new equality, diversity and inclusion midwife was relayed to members of the Committee.
- Additionally, it was noted that an equality, diversity, and inclusion group had been set up by the midwife. Members were advised that the group met monthly and sought to understand the needs of different people.
- The challenges in terms of recruitment and retention were noted and the ongoing development opportunities were highlighted.
- In terms NWAngliaFT's mortality rate, it was advised that, the still birth rate was at 3.3% - below the national average and the neonatal was rate at 0.2% which was also below the national average.

AGREED ACTIONS

The Adults and Health Scrutiny Committee RESOLVED to note and comment on the report.

31. PUBLIC HEALTH ANNUAL PERFORMANCE REPORT 22-23

The Adults and Health Scrutiny Committee received a report in relation to the performance of Public Health in 2022/23 and key areas of progress.

The Director of Public Health introduced the report and key points raised included:

- It was advised that Peterborough received £55 per head from the public health grant. Whereas the comparators received £73 per head.
- The Committee were advised that these figures did not meet the needs of the city.
- It was noted that the budget was based on historical spend and not on a needs-based formula.

- It was stated that the allocation of funding ought to be addressed.
- The Committee were advised of the ongoing post COVID legacy issues, including the difficulties experienced by primary care and its impact on smoking cessation.
- On a positive note, the high number of referrals to the adult's weight management clinic were highlighted and it was stressed that this service was performing well.
- In terms of the healthy child programme, it was confirmed that it had suffered from post pandemic legacy issues as well issues with respect to recruitment.
- However, Members were assured the service area was working to make improvements.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- A query was raised on 4.2 of the report - the scheme introduced by NHS England to financially incentivise GP practices to refer patients for weight management support.
- In response, it was advised that the responsibility for this lied with NHS England.
- In terms of weight management, it was suggested that grants from the NHS and Integrated Care Systems (ICS) be requested to deliver this service.
- Members were advised that the service area worked in collaboration with the NHS in respect of weight management services and that a proportion of their funding derived from the NHS.
- Members were further advised that the service area was supported by the ICB.
- Clarification on tier 2 and tier 3 weight managements services was sought. The Committee were informed that tier 2 was designed for those with less complex problems whereas tier 3 was designed for individuals who required greater clinal input.
- With respect to the promotion of Nicotine Replacement Therapy Vouchers (NRT) and whether it was possible for council billboards to support their advertisement, the importance of promotion was noted, and it was confirmed that marketing would be carried out over the coming months.

AGREED ACTIONS

The Adults and Health Scrutiny Committee RESOLVED to note the following:

- 1) Notes and comment on the Portfolio Holder Annual Performance Progress for Public Health including updates on public health service performance against key performance indicators.

32. MONITORING SCRUTINY RECOMMENDATIONS REPORT

The Adults and Health Scrutiny Committee received a report in relation to the progress of recommendations made to the Executive or Officers at previous meetings. The Democratic services Officer introduced the report and requested Members to considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

AGREED ACTIONS

The Adults and Health Scrutiny Committee RESOLVED to note the following:

1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.

33. WORK PROGRAMME 2022/23

The Democratic Services Officer presented the report which considered the relevant items presented in 2023/24 of the Adults and Health Scrutiny Committee and looked at the work programme for the new municipal year 2023/24 to determine the Committees priorities.

AGREED ACTIONS

The Adults and Health Scrutiny Committee considered the Work Programme for 2022/2023 and RESOLVED to note the report.

34. DATE OF NEXT MEETING

The date of the next meeting was noted as being the 16th of January 2024.

CHAIR

Meeting started at 7.00pm and finished at 8:28pm

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 5
16 JANUARY 2024	PUBLIC REPORT

Report of:	Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie Stephen Taylor - Executive Director for Adults	
Cabinet Member responsible:	N/A	
Contact Officer:	Charlotte Cameron, Senior Democratic Services Officer	Tel: 01733 384628

SUPPLEMENTARY APPOINTMENT OF CO-OPTED MEMBER 2023/2024

RECOMMENDATIONS
<p>It is recommended that the Adults and Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Caroline Tyrrell-Jones to the Adults and Health Scrutiny Committee as an Independent Co-opted Member with no voting rights for the remainder of the municipal year 2023/2024.

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Interim Director for Legal and Governance and Monitoring Officer and the Executive Director for Adults.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Caroline Tyrrell-Jones as a Non-Voting Co-opted Member for the remainder of the municipal year 2023/2024 to the Adults and Health Scrutiny Committee in accordance with Paragraph 4.3 Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Paragraph 3 Part 4, Section 8 – Overview and Scrutiny Procedure Rules: CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Independent Co-opted Members

4.2 Caroline Tyrrell-Jones - Communities Programme Manager, Healthwatch Cambridgeshire and Healthwatch Peterborough

Caroline has been a member of the Senior Management Team at Healthwatch Cambridgeshire and Peterborough since February 2018 and oversees many areas of the core business including the engagement programmes, the Adult Social Care Partnership Boards and public health and care forums. She represents the Healthwatch at the North Cambridgeshire and Peterborough Integrated Care Partnership Board. Caroline is currently working in partnership with the Business Development Manager to manage and oversee the work of the Healthwatch as they seek to recruit a new Chief Executive Officer.

5. NEXT STEPS

If the Committee agree to appoint the above nomination as a co-opted member of the Adults and Health Scrutiny Committee from 16 January 2024, she will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

6. CONSULTATION

The Chair, Vice Chair and Group Representatives of the Committee are all aware and support the appointment of Caroline Tyrrell-Jones as an Independent Co-opted Member of the Committee.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 The inclusion of the co-opted members will allow the Committee to have a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

8. REASON FOR THE RECOMMENDATION

8.1 The recommendation is made to the Scrutiny Committee to formally appoint Caroline Tyrrell-Jones as an Independent Co-opted Member.

The Committee are required to approve the appointment before the co-optee can take part as a non-voting member of the Committee.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 None.

10. IMPLICATIONS

10.1 Financial Implications

Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

10.2 Legal Implications

The formal appointment of a co-optee onto a Scrutiny Committee is provided for in the Local Government Act 2000 and the Local Authorities (Committee System) (England) Regulations 2012 sets out the powers of committees, including those of co-opted members.

10.3 **Equalities Implications**

Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

10.4 **Rural Implications**

None.

10.5 **Other Implications**

None.

11. **BACKGROUND DOCUMENTS**

None.

12. **APPENDICES**

None.

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ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 6
16 JANUARY 2024	PUBLIC REPORT

Report of:	Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Contact Officer(s):	Madia Afzal, Democratic Services Officer	Tel. 01733 4525509

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	Deadline date: N/A
<p>It is recommended that the Adults and Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions included at Appendix 1 and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee to enable the Scrutiny Committee to consider the Forward Plan of Executive and consider what action if any should be taken in respect of those decisions by the Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Health Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken

after 30 January 2024.

4.2

The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3

If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4

As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 02 JANUARY 2024

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 30 JANUARY 2024								
<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC.</p>	<p>Cllr Saqib Farooq, Cabinet Member for Adults and Health</p>	<p>December 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement</p>	<p>Sarah Croxford, Senior Commissioner (Accommodation) sarah.croxford@peterborough.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cllr Saqib Farooq, Cabinet Member for Adults and Health</p>	<p>December 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. PCC SEND and AP expenditure – KEY/3JUL23/01 Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>December 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation</p>	<p>Cabinet</p>	<p>15 January 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation</p>	<p>Anne Keogh Housing Strategy and implementation Manager anne.keogh1@peterborough.gov.uk 07983343076</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5.	Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Cllr Ray Bisby, Cabinet Member for Children's Services	December 2023	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@peterborough.gov.uk	Children and Young People's Service	Paper from Children and Young People's Committee in Cambridgeshire
6.	Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Cllr Ray Bisby, Cabinet Member for Children's Services	December 2023	Children and Education Scrutiny Committee	CENTRAL WARD	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People's Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Education IT System Award – KEY/20NOV23/01 To approve the award of the new IT system for Education Services.	Cllr Ray Bisby, Cabinet Member for Children's Services	December 2023	Children and Education Scrutiny Committee	N/A	N/A	Chris Stromberg Chris.Stromberg@cambridgeshire.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Peterborough Station Quarter LUF2 Funding - KEY/04DEC23/01 Authority to enter into grant funding agreements for the LUF2 funds with the CPCA and to delegate authority to award and enter into contracts.	Cabinet	11 March 2024	Growth, Resources and Scrutiny Committee	Central	CPCA	Karen Lockwood, Head of Regeneration Karen.lockwood@peterborough.gov.uk , 07825902794	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>9. Award of Bikeability Contract for 2024/25 – KEY/04DEC23/04 Peterborough City Council has received funding from Active Travel England to deliver Bikeability cycle training for the year 2024/25. The existing contract with the current provider will end on 31st March 2024. Therefore, we seek approval to award contract (after completion of procurement exercise) to new provider to begin on 1st April 2024.</p>	<p>Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change</p>	<p>15 January 2024</p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All wards</p>	<p>Will go to tender for the new contract and offer providers an opportunity to submit a bid which will be assessed.</p>	<p>Lewis Banks, Transport and Environment Manager, 01733 317465, Lewis.banks@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>A Cabinet report will be submitted confirming the decision to be taken, background to the decision, scoring and outcome of the tender process, financial and legal implications.</p> <p>Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>10. CCTV Surveillance System Service - maintenance contract award – KEY/18DEC23/01 - Maintenance contract award by Peterborough City Council following a joint procurement of Peterborough City Council and Fenland District Council's CCTV Surveillance System whereby Fenland District Council delegate the function of this contract to Peterborough City Council to act as lead local authority.</p>	<p>Cllr Peter Hiller - Cabinet Member for Housing, Growth and Regeneration</p>	<p>May 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All wards.</p>	<p>Not required.</p>	<p>Aarron Locks, CCTV Shared Service Manager, Tel: 07894 913503, Email: aarron.locks@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>11. Healthy Child Programme recommissioning - KEY/18DEC23/02 - To agree the approach for the recommissioning of the Healthy Child Programme and the associated service specification.</p>	<p>Cabinet</p>	<p>11 March 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards.</p>	<p>Local user voice will be picked up in the CYP JSNA that Public Health will be completing in a timeline parallel to this.</p>	<p>Raj Lakshman, consultant in Public Health, raj.lakshman@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>As well as the main paper and appendices, we will also provide relevant links to needs assessments on Cambridgeshire and Peterborough insight.</p>
<p>12. Approval to Award. Peterborough Lifeline and Alarm Receiving Centre Contract – KEY/18DEC23/03 - Approval to award a contract after a successful full tender process for a commissioned provider for PCC to deliver Lifeline, connected telecare and Alarm Receiving Centre in Peterborough</p>	<p>Cllr Saqib Farooq - Cabinet Member for Adults and Health</p>	<p>18 December 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All wards.</p>	<p>None.</p>	<p>Micheil Wilson - Commissioning Manager Email: micheil.wilson@peterborough.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
13. Approval on PCC's Home Care Spend through CCC's DPS 2024-27 - KEY/18DEC23/04 - The report seeks Cabinet approval on anticipated spend via Cambridgeshire County Council's Dynamic Purchasing System (DPS) for Home and Community Support Services until 31st October 2027, as an alternative way to meet the assessed needs of people living in Peterborough.	Cabinet	12 February 2024	Adults and Health Scrutiny Committee	All wards.	Engagement and informal consultation undertaken to inform overall home care review, but not in relation to this specific decision.	Ayesha, McKechnie, Commissioning Manager, Tel: 07500 024742, Email: Ayesha.mckechnie@peterborough.gov.uk	Adults	Previous CMDNs, Homecare contract. It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. Contract Award of Supported Accommodation Services for Young People in Care aged 16-18 Dynamic Purchasing System – KEY/01JAN24/01 - To award the Pseudo dynamic purchasing system for supported accommodation services for young people in care aged 16-18 years, for whom the authority has a statutory responsibility for, in line with the new Ofsted requirements and regulations for the sector.	Cabinet	12 February 2024	Children and Education Scrutiny Committee	All wards	None	Joanne Leggett, Commissioning Manager for Children in Care, Email: Joanne.leggett@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. Treatment of Dry Mixed Recycling - Services Contract - KEY/01JAN24/02 - Award of contract for haulage, processing and onward sale of dry mixed recycling.	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	01 May 2024	Climate Change and Environment Scrutiny Committee	All wards	None	Amy Nebel, Senior Waste and Recycling Officer, Email: Amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
16. Procurement of Multi Disciplinary Design Team for Vine Project – KEY/15JAN24/02 - Procurement of Multi Disciplinary Design Team for Vine Project	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	Fletton & Stanground Ward and Central Ward	No additional consultation other than relevant internal and external stakeholder processes	Karen Lockwood, Head of Regeneration, Email: karen.lockwood@peterborough.gov.uk Tel: 07825 902794	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. To procure a contract for Electric Vehicle Charging Infrastructure - KEY/15JAN24/03 - The Council is working in partnership with the Combined Authority and Cambridgeshire County Council to procure a supplier who will roll out Electric Vehicle Charging Infrastructure from late 2024/25 onwards. Successful procurement and submission of a business case will also ensure that the Council receives grant funding to support the roll-out of chargers across Peterborough.	Cabinet	12 February 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Future public consultation will be undertaken	Lewis banks, Transport & Environment Manager Tel: 01733 317465 Email: lewis.banks@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

18.	Delivery of Regulatory Services on behalf of Rutland County Council - KEY/15JAN24/04 - Delivery of Food Safety, Health and Safety, Housing Standards, Licensing and Pollution Control services on behalf of Rutland County Council. This is a continuation of the current agreement that commenced in April 2016.	Councillor Elsey, Cabinet Member for Infrastructure, Environment and Climate Change	31 March 2024	Growth, Resources, And Communities Scrutiny Committee	N/A	No additional consultation other than relevant internal and external stakeholder processes.	Peter Gell Head of Regulatory Services Tel: 07920160701 Email: peter.gell@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	Peterborough Highway Services annual capital programme of works – KEY/15JAN24/05 - Decision requesting approval to deliver the works using the existing Peterborough Highways Term Service Contract and the allocation of funding across the 4 programmes of work.	Councillor Elsey, Cabinet Member for Infrastructure, Environment and Climate Change	March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken for the individual packages of works identified in the works programme.	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20.	Delivery of Highways Major Schemes 2024/2025 through the existing Peterborough Highways Term Service Contract – KEY/15JAN24/06 - Recommendation to approve the delivery of the Highways Major schemes 2024/2025 programme of works through the existing Peterborough Highway Services Term Service Contract.	Councillor Elsey, Cabinet Member for Infrastructure, Environment and Climate Change	March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken prior to construction.	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	Approval of 5-year review of Highway Asset Management Policy documents - KEY/15JAN24/07 - Approval of 5-year review of Highway Asset Management Policy documents including Highway Asset Management Policy and Strategy, Highway Infrastructure Asset Management Plan, and Highway Maintenance Plan.	Councillor Elsey, Cabinet Member for Infrastructure, Environment and Climate Change	January 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholder processes	Kevin Ekins, Asset and Performance Manager, PHS, Tel: 01733 453448, Email: kevin.ekins@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
None.								

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Sale of Property at Lincoln Road – KEY/04DEC23/03 Sale of surplus property, individual sales exceeding £500,000.	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	North Ward	N/A.	Felicity Paddick Felicity.paddick@peterborough.gov.uk , 07801910971	Corporate Services	Exempt appendix 1, financial and personal details of a third party.
2. Locality Review Phase 1 Progress Update- KEY/15JAN24/01 - Outline the updates and progress of Phase 1 of the Locality Review following stakeholder engagement.	Cabinet	12 February 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders Scrutiny in October 2023 & Cabinet in November 2023 plus various consultation platforms	Felicity Paddick 07801 910971 felicity.paddick@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Exempt appendix with financial data

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM JANUARY 2024								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>December 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>John Gregg John.gregg@pete.rborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>December 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Chris Baird Chris.baird@pete.rborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>December 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Falls Prevention Strategy - Falls Prevention Strategy Formal Approval</p>	<p>Cabinet</p>	<p>12 February 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Survey with service users of the fall's prevention service at CPFT</p>	<p>Helen Tunster, Senior Partnership Manager, Email: helen.tunster@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Paper and Falls Prevention Strategy document as an appendix.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Mohammed Farooq (Leader of the Council), Cllr Howard (Deputy Leader); Cllr Bisby; Cllr Elsey; Cllr Saqib Farooq and Cllr Hiller.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: democratic.services@peterborough.gov.uk.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport(Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Mohammed Farooq	Leader of the Council.
Councillor John Howard	Deputy Leader and Cabinet Member for Corporate Governance and Finance.
Councillor Saqib Farooq	Cabinet Member for Adults and Health.
Councillor Ray Bisby	Cabinet Member for Children's Services.
Councillor Gavin Elsey	Cabinet Member for Infrastructure, Environment and Climate Change.
Councillor Peter Hiller	Cabinet Member for Housing, Growth and Regeneration.

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 7
16 JANUARY 2024	PUBLIC REPORT

Report of:	Stephen Taylor, Executive Director of Adult Social Care	
Cabinet Member(s) responsible:	Cllr Saqib Farooq, Cabinet Member for Adults & Health	
Contact Officer(s):	Stephen Taylor, Executive Director of Adult Social Care	Tel. 01733 863 655

PORTFOLIO HOLDER PROGRESS REPORT FROM THE CABINET MEMBER FOR ADULT SOCIAL CARE, HEALTH, AND PUBLIC HEALTH

RECOMMENDATIONS	
FROM: Cllr Saqib Farooq, Cabinet Member for Adults and Health	Deadline date: N/A
<p>It is recommended that Adults and Health Scrutiny Committee:</p> <ol style="list-style-type: none"> Note the updates from Adult Social Care, including the summary of findings from the adult social care self-assessment and the subsequent external challenge and the You Said, We did work undertaken with partners and adults with lived experience. 	

1. ORIGIN OF REPORT

1.1 This report is submitted to the Adults and Health Scrutiny Committee at the request of the Adults and Health Scrutiny Committee group representatives, as part of the 2023/24 committees work programme.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide the Adults and Health Scrutiny Committee a portfolio holder progress report on Adult Social Care.

2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council –

- Public Health;
- The Health and Wellbeing including the Health and Wellbeing Board; and
- Scrutiny of the NHS and NHS providers;
- Adult Social Care; and
- Safeguarding Adults.

2.3 *How does this report link to the Children in care Promise?*

2.4 Support for children with social care needs is provided by the 0-25 Team managed within Adult Social Care. Theme 3 of the new Care Quality Commissions Assurance Framework covers the support for young people with care and support needs, transitioning into adulthood.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	
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4. BACKGROUND AND KEY ISSUES

4.1 Annual Self-Assessment Process

4.1.1 As a core part of the Association of Directors of Adult Social Services (ADASS) Regional Sector Led Improvement Process and in preparation for the commencement of Care Quality Commission (CQC) assurance the council has completed a self-assessment for delivery of statutory adult social care functions. The self-assessment is aligned to the CQC assurance themes and quality statements (illustrated in the table below) and tested in an external challenge session from a former Director of Adult Social Care commissioned by the region, Ray James.

4.1.2 The self-assessment collated a range of evidence against the following Themes and Quality Statements and invited the council to set a quality rating for each.

CQC Theme	Quality Statement	Rating
Working with people:	Assessing Needs	GREEN
Working with people:	Supporting People to Live Healthier Lives	AMBER
Working with people:	Equity in Experience and Outcomes	GREEN
Providing support:	Care Provision, Integration and Continuity	AMBER
Providing support:	Partnerships and Communities	GREEN
Ensuring safety within the system:	Safe Systems, Pathways and Transitions	AMBER
Ensuring safety within the system:	Safeguarding	GREEN
Leadership:	Governance, management and sustainability	GREEN
Leadership:	Learning Improvement and Innovation	GREEN

The self-assessment key identified strengths and areas for development for each of the four themes are summarised as follows. The improvements linked to the areas of development are tracked via an improvement plan which is described further in paragraph 4.2 below.

4.1.3 **Theme 1 - Working with People**

Strengths

- Maximising independence and universal approach to prevention, including work with the Integrated Care System.
- Efficient processes to improve access to care and support for those who need it
- Our commitment to expanding and improving co-production

Areas for development

- Implement the revised Carers Strategy and action plan to improve support to unpaid carers
- Supporting people into employment and responding to issues around homelessness and housing
- Embedding equality, diversity and inclusion in practice

4.1.4 **Theme 2 – Providing Support**

Strengths

- The care market has a level of resilience in the current pressured climate despite comparatively low unit rates and is holding its own whilst CQC Quality Ratings remain comparatively good.
- Good flows from hospital and extensive and proactive links into Primary Care and Integrated Neighbourhoods
- A section 75 agreement is in place for the delivery of Mental Health social work services with Cambridgeshire and Peterborough Foundation Trust (CPFT). There is a joint work plan / service improvement plan in place.

Areas for development

- There are some challenges in learning disability and mental health provision in terms of adequate market capacity to meet complex needs efficiently and effectively.
- The Learning Disability and Mental Health Accountable Business Unit (ABU) is at an early stage of development to be fully inclusive of social care at the heart of pertinent decision making.
- The council is not performing well in respect of employment opportunities for people with learning disability and mental health needs.

4.1.5 **Theme 3 – Ensuring Safety**

Strengths

- Multidisciplinary working around safe systems and effective Safeguarding Adults Board
- 0-25 service in adult services to support transitions
- Established Deprivation of Liberty Safeguards team with high rates of applications and good timelines for authorisations

Areas for development

- Better long-term planning for transitions and better enablement offer
- Home First programme – improving the ability of people to be discharged from hospital back to their own homes.
- Embedding Making Safeguarding Personal and improving the voice of the person in safeguarding, strategically and in day-to-day practice.

4.1.6 **Theme 4 – Leadership**

Strengths

- Strong leadership role in the wider system, evidence in community engagement and integrated neighbourhood work
- Performance management and practice governance embedded with online tools for managers and practitioners.
- Training and developing our workforce and supporting wellbeing

Areas for Development

- Re-establishing a service for Peterborough
- Data availability and data maturity, including Joint Strategic Needs Assessments and commissioning needs data
- External market workforce challenges and workforce programme.

4.2. Improvement Plan

Following the joint LGA Peer Review which took place in September 2022 and was shared with the scrutiny committee in January 2023, the council has been implementing an Improvement Plan for key areas of development. A summary of progress is shared below:

4.2.1 Voluntary and Community Sector

Description - The Councils' strategies for early help, prevention and strength-based working is dependent on doing more through the voluntary and community sector. To do this, they will need to ensure sufficient capacity, including consideration of longer-term funding for the sector.

Progress – Early Intervention and Prevention framework is in place with 3 lots, hospital discharge, community support and information and advice, uplifts have been awarded for 23/24. Review of day opportunities provision is underway. VCS alliance has been established (Caring Together, Care Network, Age UK) providing a single referral point for hospital discharge referrals. Mapping of voluntary sector provision is underway as part of the wider Prevention Independence and Resilience transformation portfolio.

4.2.3 Hospital Discharge and Home First

Description - The Councils should work with the Integrated Care Board to consider further integration of hospital discharge arrangements, aligning them with the 'discharge to assess' model that is regarded as best practice

Progress – Integrated Transfer of Care Hub manager in post, with project managers in post to support further development. Home First Programme Board overseeing the Home First programme and has concluded a review of a number of pathways to ensure less bed-based support. Test and learn projects in progress for Discharge to Assess (D2A), Funded Nursing Care and Continuing Health Care. Overall delayed transfers of care for Peterborough City Council have consistently been amongst the lowest in the country for several years.

4.2.4 Waiting Lists

Description - Any CQC enhanced assurance review is likely to focus on backlogs of assessments. The council has a backlog of reviews and some care providers mentioned that this was affecting their ability to provide appropriate support to some people. Some progress has been made to reduce the backlog of reviews using an external provider, and some feedback suggested agency staff were not clear about their authority and the process to make changes to people's care and support. Other issues include long waits for occupational therapy and Approved Mental Health Practitioner (AMHP) availability.

Progress – Extensive work has been done to ensure oversight of all waiting lists within the service. Most areas have limited or no waiting lists. Exceptions being Occupational Therapy, which is reducing and currently stands at 129 with the longest wait being just over 2 months. Having reached the position of 90% of reviews being completed at the end of March 2023, there has been an increase in overdue reviews during the year, and there is now plan in place with a target of reaching 72% by the year end, which would be comparatively good performance.

4.2.5 Savings Impact

Description - If further savings are required to adult social care the Councils should carefully consider the impact on quality of services and take into account the CQC Assurance review.

Progress – Savings for 2024/25 are required to have a business case which detail impacts identified and mitigations.

4.2.6 Direct Payments

Description - The council may wish to reflect upon how they could expand the provision of Direct Payments and ensure that these strike the right balance between choice and control for recipients and assurance.

Progress – The Council continues to perform well in respect to overall numbers receiving direct

payments and has recently commenced work to offer to commission services directly where the sole purpose of a direct payment may have been to access an off-framework provider where historically need could not be met by commissioned providers. There is a dedicated Direct Payments commissioner in place to commence work to improve Personal Assistant capacity to ensure choice and control for people in receipt of a Direct Payment. Capacity has been increased in the Direct Payments monitoring service.

4.2.7 **Market sustainability**

Description - The council should engage with the market and develop strategies to secure the sustainability of care provision, taking a more pro-active role to market shaping and development for all client groups

Progress – A market position update is in progress and was presented to providers at a workshop on 7 December. Commissioners regularly and actively engage with the market including online forums, workshops, newsletter and face to face sessions.

4.2.8 **Learning Disability Employment**

Description - The council should consider how they might demonstrate greater leadership in offering employment to people with learning disabilities, autism and mental health needs

Progress- Work is underway to improve employment for all, but particularly for people with a Learning Disability or Mental Health needs. This is being co-ordinated by the corporate portfolio board for Prevention, Independence, and Resilience, via a dedicated workstream. Currently work has been completed to map existing services, capacity, and utilisation.

4.2.9 **Equality, Diversity, and Inclusion in practice**

Description - The Councils have made some early progress with initiatives to ensure Equality, Diversity and Inclusion and should consider how these can be extended and fully embedded

Progress – There are a number of initiatives in place, including the popular EDI conversations, further work is being undertaken to prepare for CQC Assurance in particular the quality statement connected to Equity of Experience. Consideration of protected characteristics is one of the areas of focus for the newly established daily Quality Overview Panel.

4.2.10 **Workforce Wellbeing**

Description - Think about what else you might do to enhance operational staff well-being: some staff feel under pressure, overwhelmed with work and under-appreciated

Progress- Since the time of the LGA peer review a large amount of work has been undertaken around staff engagement, including externally facilitated staff forums with aligned action plans, You Said We Did. With the de-coupling of the Councils, new Peterborough arrangements have been put into place. Face to Face all staff engagement sessions were took place in October and November, led by the Executive Director. The Peterborough Principal Social Worker is now in post and will be setting up regular staff forums.

4.2.11 **Carers and Families**

Description - Greater consideration of the persons social and support network throughout the care and support journey – for example carers and families.

Progress – The co-produced Carers Strategy was published in September and can be found here [All-Age Carers Strategy 2022-26 \(openobjects.com\)](https://openobjects.com/All-Age-Carers-Strategy-2022-26). An associated action plan is being developed to deliver on the agreed recommendations. The carers support provision is shortly to be re-tendered following extensive engagement with carers in Peterborough.

4.2.12 **Data and Performance**

Description - Use data and intelligence from across the Councils to identify strategic trends and improve operational performance

Progress – Adult social care now has an extensive suite of operational dashboards which are enabling robust monitoring of performance. There are agreed corporate performance metrics and targets as detailed in section 4.5 below. The requirement of the Council to provide a quarterly Client Level Data Return to NHS Digital is being focussed on as a priority for 2023/24 as is the continue work with Public Health colleagues to deliver a range of Joint Strategic Needs Assessments to support commissioning on services.

4.2.13 **Co-production**

Description - Continue to build on the initial foundation work to fully embed co-production

Progress – A recognition policy to recognise the work of experts by experience has been co-produced. We have established a shared action plan with the Adult Social Care Forum, more information about this can be found in section 4.6.2 below. Co-production workshops have taken place around access to information and advice and safety, linked to learning from the national service user surveys. A co-production champion has been identified within the commissioning team to share best practice and develop tools to support co-production throughout the commissioning cycle.

4.3 **Feedback from External Challenge Meeting with Ex Director Ray James**

4.3.1 The ex-Director leading the external challenge, Ray James, has also undertaken the external challenge meetings in the previous 2 years. He was overall very positive in his evaluation of Peterborough, stating that he could see we had made good progress in key areas such as waiting times. He also felt we had achieved more than expected in the short period post separation from Cambridgeshire.

His overall summary of each of the CQC Themes is summarised below:

Theme 1 – Working with people. The council appears to be in a reasonably good position for this area. Noted the need to be able to evidence equity in outcomes delivered and bring out user voice more.

Theme 2 – State of the Market – the market looks to be fairing well, with good capacity. Relationships with health partners in respect of whole system issues such as intermediate care are an area for focus.

Theme 3 – Safe systems, pathways and transitions, we are outliers for safeguarding conversion rates due to our model of delivery, but we do need to ensure we can evidence quality of practice and outcomes.

Theme 4 – Leadership – Ray reflected that the newly formed management team appeared to be working well but advised that we ensure that positivity is felt by all tiers of the service. We need to ensure that we collect and respond to information on staff experience. Overall performance is ok, but we do need to evidence learning from audits and was welcoming of establishment of the daily quality panels as a way of ensuring an overview of quality and drivers of demand.

4.4 **Adult Social Care Outcomes Framework – 2023/24**

4.4.1 National performance of Adult Social Care is measured via the Adult Social Care Outcomes Framework (ASCOF). Appendix 1 to this report details the council's performance against the ASCOF metrics for the previous 4 years compared to the most recently published benchmarking data.

4.4.2 Metrics for 2022/23 were gathered via annual data returns and via a national survey of people receiving council funded care and support which took place in February 2023. All indicators from the survey were improved from the previous year, excepting overall satisfaction. However, we continue to do comparatively less well elsewhere on indicators relating to access to information and advice and safety. The table below summarises the position of Peterborough for the survey-based indicators.

Indicator name	22/23	21/22	19-20	Eastern Region 2022/23	CIPFA group PCC 2022/23	Eng 2022/23
Social care-related quality of life score (Score out of 24)	19.2	19.1	19.4	19.1	18.7	19.0
The proportion of people who use services who have control over their daily life	79.2	75.9	79.0	78.2	78.5	77.2
The proportion of people who use services who reported that they had as much social contact as they would like	45.9	38.9	48.0	43.6	43.7	44.4
Overall satisfaction of people who use services with their care and support	61.7	66.8	63.0	65.6	64	64.4
The proportion of people who use services who find it easy to find information about support	67.9	64.1	72.0	68.1	67.1	67.2
The proportion of people who use services who feel safe	68.7	66.8	73.0	69.8	70.3	69.7
The proportion of people who use services who say that those services have made them feel safe and secure	85.2	82.3	81.0	87.9	86.9	87.1

Key: Dark Blue PCC 22-23 is worse - Mid Blue PCC 22-23 is the same - Light Blue PCC 22-23 is better

4.4.3 In respect of the data based ASCOF metrics Peterborough performs comparatively well in respect of the following:

- The percentage of people receiving Direct Payments, where 34.1% of all those receiving council funded care and support receive a Direct Payment, compared to 26.2% nationally and Peterborough ranks 25th of all councils.
- The proportion of people with a Learning Disability supported to live in their own home or with family at 87.3% compared to 80.5% nationally, Peterborough ranks 40th.
- The percentage of people completing a period of reablement who have no long-term care and support needs at 83.3% compared to 77.5% nationally, where Peterborough ranks 53rd.

4.4.4 Areas where Peterborough performs comparatively less well are:

- The percentage of carers receiving Direct Payments, where 40.3% of those receiving carers support receive a direct payment, compared to 76.8% nationally and Peterborough ranks 130th.
- The proportion of people with a Learning Disability supported in paid employment at 2.3% compared to 4.8% nationally, where Peterborough ranks 117th.
- The number of permanent admissions to residential care for older people, at 642.9 per 100,000 older people compared to 560.8 nationally, where Peterborough ranks 104th

4.5 Performance against corporate KPIs

4.5.1 The council's corporate strategy has set a number of Key Performance Indicators (KPIs) and targets to track progress.

4.5.2 The targets are set against 3 outcomes, the first relating to early intervention and prevention is showing good progress around reablement but also evidencing the increasing numbers of people contacting adult social care who require assessment for long term care and support

4.5.3 The second outcome relates to providing long term care and support which is personalised and keeps people connected to their communities. The indicator on permanent admissions to care homes for older people is on track to meet the target for reduction, but carers assessment numbers remain low.

4.5.4 The third outcome relates to safeguarding, where we are ahead of target for percentage being asked for their preferred outcomes but below target for the percentage for whom the desired outcomes are achieved and the percentage of enquiries which has the risk reduced or reduced.

4.5.5 A summary of the position as at Quarter 2 (end of September 2023) is provided at Appendix 2

4.6 **Local Account**

4.6.1 The council produces a public facing overview of adult social care in Peterborough, known as the Local Account. This can be found here [Peterborough Information Network | Local Account \(Adults\)](#).

4.6.2 The local account provides information on the adult social care budget and how it is spent, performance, and an overview against the four Care Quality Commission Assurance themes. It also provides an update on the shared action plan agreed by the Adult Social Care Forum, a forum jointly chaired by senior commissioners from Peterborough City Council and Cambridgeshire County Council which has members from:

- The five Adult Social Care Partnership Boards
- SUN Network
- Counting Every Adult co-production group
- Healthwatch Cambridgeshire and Peterborough
- Health organisations

4.6.3 The update describes the progress made against the four priorities agreed for 2022/23

- Concerns about public transport
- Concerns about access to health appointments such as with your GP
- Concerns about digital exclusion
- Co-production

5. **CORPORATE PRIORITIES**

- 5.1
1. *The Economy & Inclusive Growth*
 - *Environment - This is an information only report and as such has no particular impact on the environment*
 - *Homes and Workplaces – Paragraph 4.2.10 covers actions being taken to support wellbeing for the council adult social care workforce.*
 - *Jobs and Money – paragraph 4.2.8 covers actions being taken to increase education, skills and employment opportunities for people with mental health needs and / or learning disabilities.*
 2. *Our Places & Communities*
 - *Places and Safety (including any rural implications) - paragraph 4.1.5 provides an overview of the council's self-assessment against CQC Assurance Theme 3 – Ensuring Safety.*
 - *Lives and Work – Throughout the report we highlight the work undertaken to improve outcomes for people with care and support needs, included self-reported quality of life and other metrics from the national user experience survey in paragraph 4.4.2.*
 - *Health and Wellbeing – paragraph 4.1.3 provides an overview of the council's self-assessment against CQC Assurance Theme 1, which includes Supporting People to Live Healthier Lives.*

3. *Prevention, Independence & Resilience*
 - *Educations and Skills for All - paragraph 4.2.8 covers actions being taken to increase education, skills and employment opportunities for people with mental health needs and / or learning disabilities*
 - *Adults – The entirety of the report provides an update on the work to support outcomes for adults with care and support needs and their family carers.*
 - *Children – paragraph 4.1.5 reflects the location of 0-25 services for children and young people with care and support needs within the adult's structure as a strength in relation to the CQC Assurance Theme 3 – Ensuring Safety.*
4. *Sustainable Future City Council*
 - *How we Work - section 4.2 describes progress on the adult social care improvement plan*
 - *How we Serve - section 4.2 describes progress on the adult social care improvement plan*
 - *How we Enable - section 4.2 describes progress on the adult social care improvement plan*

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. **CONSULTATION**

- 6.1 A number of the national performance metrics described in the report are taken from national surveys of service users and carers which are conducted locally by the council. The local Account referenced in 4.6 above reflects a variety of priorities jointly agreed by partners, service users and carers.

7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 This report is presented for information only.

8. **REASON FOR THE RECOMMENDATION**

- 8.1 This report is presented for information only

9. **ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 N/A

10. **IMPLICATIONS**

Financial Implications

- 10.1 This report is presented for information only

Legal Implications

- 10.2 This report is presented for information only

Equalities Implications

- 10.3 This report is presented for information only

11. **BACKGROUND DOCUMENTS**

- 11.1 Department of Health and Social Care Adult Social Care Outcomes Framework – published results for 2023/24 - [Adult Social Care Outcomes Framework - NHS Digital](#)

12. APPENDICES

- 12.1 Appendix 1 – Adult Social Care Outcomes Framework 2023/24
- Appendix 2 – Adult Social Care Corporate Performance metrics – as at Quarter 2 2023/24

Appendix 1

Key **Dark Blue PCC 22-23 is worse** - **Mid Blue PCC 22-23 is the same** - **Light Blue PCC 22-23 is better**

	Indicator name	Data Type	Polarity	Peterborough 2022-23 Draft	Peterborough 2021-22	Peterborough 2020-21	Peterborough 2019-20	Eastern Region 2022/23	England 2022/23	22/23PCC rank
1A	Social care-related quality of life score (Score out of 24)	%	Good to be high	19.2	19.1		19.4	19.1	19	51
1B	The proportion of people who use services who have control over their daily life	%	Good to be high	79.2	75.9		79.0	78.2	77.2	56
1C(1A)	The proportion of people who use services who receive self-directed support	%	Good to be high	100.0	100.0	99.0	99.0	93.4	93.5	1
1C(1B)	The proportion of carers who receive self-directed support	%	Good to be high	100.0	100.0	100.0	100.0	88	89.3	1
1C(2A)	The proportion of people who use services who receive direct payments	%	Good to be high	34.1	34.0	30.0	34.0	24.3	26.2	25
1C(2B)	The proportion of carers who receive direct payments	%	Good to be high	40.3	29.0	31.0	39.0	67.9	76.8	130
1D	Carer-reported quality of life score (Score out of 12)	%	Good to be high		6.8			7.3	7.3	122
1E	The proportion of adults with a learning disability in paid employment	%	Good to be high	2.3	1.7	2.5	4.0	4.9	4.8	117
1G	The proportion of adults with a learning disability who live in their own home or with their family	%	Good to be high	87.3	87.1	84.0	82.0	80.7	80.5	40
1I(1)	The proportion of people who use services who reported that they had as much social contact as they would like	%	Good to be high	45.9	38.9		48.0	43.6	44.4	60
1I(2)	The proportion of carers who reported that they had as much social contact as they would like	%	Good to be high		21.3			27.3	28	136
2A(1)	Long-term support needs of younger adults (aged 18-64) met by admission to residential and nursing care homes, per 100,000 population	Rate per 100k	Good to be low	13.7	11.7	4.0	10.0	10.5	14.6	67
2A(2)	Long-term support needs of older adults (aged 65 and over) met by admission to residential and nursing care homes, per 100,000 population	Rate per 100k	Good to be low	642.9	462.4	419.0	403.0	479.2	560.8	104
2B(1)	The proportion of older people (aged 65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services	%	Good to be high	80.9	74.1	81.0	80.0	84.1	82.3	98
2B(2)	The proportion of older people (aged 65 and over) who received reablement/rehabilitation services after discharge from hospital	%	Good to be high	2.4	2.9	2.3	2.0	3	2.9	88
2D	The outcome of short-term services: sequel to service	%	Good to be high	83.3	86.6	65.0	73.0	74.5	77.5	53
3A	Overall satisfaction of people who use services with their care and support	%	Good to be high	61.7	66.8		63.0	65.6	64.4	109
3B	Overall satisfaction of carers with social services	%	Good to be high		40.7			35.4	36.3	36
3C	The proportion of carers who report that they have been included or consulted in discussion about the person they care for	%	Good to be high		60.0			67.3	64.7	114
3D(1)	The proportion of people who use services who find it easy to find information about support	%	Good to be high	67.9	64.1		72.0	68.1	67.2	69
3D(2)	The proportion of carers who find it easy to find information about support	%	Good to be high		56.3			58.2	57.7	83
4A	The proportion of people who use services who feel safe	%	Good to be high	68.7	66.8		73.0	69.8	69.7	99
4B	The proportion of people who use services who say that those services have made them feel safe and secure	%	Good to be high	85.2	82.3		81.0	87.9	87.1	101

Note: The carers survey which feeds indicators 1D, 1I(2), 3B, 3C and 3D(2) is only run every other year and was not run in 2022. The 2023 survey has been run in November 2023, although results and benchmarking will not be available until spring 2024.

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Appendix 2

Corporate Performance Measures

The Council has identified key performance indicators linked to 3 outcomes as described below:

Outcome 1 - Early intervention and prevention – supporting people early with targeted information and advice and low-level and community support, technology enabled care, and reablement services, to prevent or delay the need for long term care and support

KPI	Our aim for 2023/24	Our Target for 2023/24	Our Performance
Percentage of new client contacts for Adult Social Care which result in Care Act Assessment	To maintain our preventative offer even given increasing demand so that we do not see an increase in % of contacts leading to long term care and support	17.8%	22/23 - 17.8% Quarter 1 - 23/24 21% ↑ Quarter 2 - 23/24 23% ↑
Percentage of people who find that information and advice is easily accessible.	To co-produce and deliver on an action plan to improve accessibility of information	70%	22/23 - 68% ↑ This is an annually measured metric
The number of people completing reablement per 100K	To widen the availability of reablement to include those who may continue to have long term needs but can still improve on their independence	440 per 100K	22/23 - 399 per 100K Quarter 1 - 23/24 404 ↑ Quarter 2 - 23/24 433 ↑
The percentage of people receiving reablement who did not require long term support after reablement was completed	To widen the availability of reablement to include those who may continue to have long term needs but can still improve on their independence, this should lead to a reduction in the percentage with no long-term needs post reablement.	77.5%	22/23 - 81% Quarter 1 - 23/24 81% ↓ Quarter 2 - 23/24 81% ↓

Outcome 2 - Long term care and support when needed is personalised and keeps people connected to their communities

KPI	Our aim for 2023/24	Our Target for 2023/24	Our Performance
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The percentage of all people accessing long term support who were supported in the community aged 65 and over	To maintain our focus on home first and supporting people to remain in their own homes, the improved home care market capacity should support this aim	68%	22/23 - 66.8% Quarter 1 - 23/24 67.6% ↑ Quarter 2 - 23/24 67.3% ↓
Number of carers assessed or reviewed per 100K of the population	To continue to focus on a timely personalised response to carers, avoiding unnecessary lengthy assessments. However, we also aim to offer more carers assessment and carers breaks to those who will benefit.	166 per 100K	22/23 - 135 Quarter 1 - 23/24 31.25 ↓ Quarter 2 - 23/24 60.7 ↓
Number of new permanent residential admissions for older people per 100K	To understand the drivers for the increase in permanent residential care home admissions and ensure this is only the pathway for those who really do require this level of care and support.	629.9 per 100k	22/23 - 659.2 Quarter 1 - 23/24 626.7 ↓ Quarter 2 - 23/24 613.63 ↓

Outcome 3 - Adults at risk are safeguarded from harm in ways that meet their desired outcomes.

KPI	Our aim for 2023/24	Our Target for 2023/24	Our Performance
The percentage of safeguarding enquiries where people expressed outcomes	To ensure our safeguarding processes are personalised and proportionate	84.5%	22/23 - 77.6% Quarter 1 - 23/24 88.2% ↑ Quarter 2 - 23/24 90.9% ↑
The percentage of safeguarding enquiries where expressed outcomes were achieved / partially achieved	To ensure our safeguarding processes are personalised and proportionate	92%	22/23 - 92% Quarter 1 - 23/24 88.2% ↓ Quarter 2 - 23/24 87% ↓
The percentage of safeguarding enquiries where risk was reduced or removed	To carry out safeguarding enquiries when action can be taken to lessen a risk although we will also be tracking our conversion rates as we recognise these are comparatively low.	95%	22/23 - 96.2% Quarter 1 - 23/24 92% ↓ Quarter 2 - 23/24 90% ↓

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ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 8
16 JANUARY 2024	PUBLIC REPORT

Report of:	Jon Chapman – Chair of Cambridgeshire & Peterborough Safeguarding Adult Board	
Cabinet Member(s) responsible:	Councillor Saqib Farooq - Cabinet Member for Adults and Health	
Contact Officer(s):	Joanne Procter Head of Service- Cambridgeshire & Peterborough Safeguarding Partnership Board	Email: Joanne.procter@peterborough.gov.uk

CAMBRIDGESHIRE AND PETERBOROUGH SAFEGUARDING ADULTS PARTNERSHIP BOARD ANNUAL REPORT 2022-23
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RECOMMENDATIONS	
FROM: Jon Chapman – Chair of Cambridgeshire & Peterborough Safeguarding Adult Board	Deadline date: N/A
<p>It is recommended that the Adults and Health Scrutiny Committee:</p> <p>1. The Committee members are asked to note the contents of the annual report.</p>	

1. ORIGIN OF REPORT

1.1 This report is submitted to the Adults and Health Scrutiny Committee for information purposes. The Care Act 2014 requires each Safeguarding Adults Board to publish an annual report and ensure that it is shared with the Local Authority.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide the Adults and Health Scrutiny Committee members with a summary of both the work of the Safeguarding Adult Board and the work of the sub committees and highlight the significant events from April 2022- March 2023

2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council –

- 1.Public Health;
- 2.The Health and Wellbeing
- 4.Adult Social Care;
5. Safeguarding Adults.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	
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4. **BACKGROUND AND KEY ISSUES**

4.1 The annual report includes information on the work that has been undertaken by the Cambridgeshire and Peterborough Safeguarding Adult Board in the period April 2022- March 2023. Partner agencies, including Peterborough City Council, contributed to the information contained within the annual report. The report has been brought to the Adults and Health Scrutiny Committee for information purposes.

The annual report was approved by the Safeguarding Executive Board in November 2023 and was subsequently published on the Boards website (www.safeguardingpeterborough.org.uk) and shared on social media.

The annual report summarises both the work of the Safeguarding Adult Board and the work of the sub committees and highlights the significant events from April 2022- March 2023. It recognises areas of good practice and presents information about partnership safeguarding.

Safeguarding is about people, their safety, wishes, aspirations and needs. The partnership has been active in identifying and learning lessons through the Safeguarding Adult Review subgroup. We have published three case reviews within the time period covered by this review. The learning from these reviews has been identified and disseminated through various activities including briefings, workshops and learning lessons training. All of the cases have recommendations, these recommendations are made into action plans. Progress against the actions is monitored through the Board and follow up assurances of the impact of the recommendations takes place. In addition, every two years we undertake an in-depth review of the themes arising from our case reviews. This provides an additional layer of assurance and allows us to identify repeat themes. The dissemination of the learning is explored in greater detail within the report.

In the time period covered by this annual report we have focussed on our priority areas, mental capacity and vulnerability. We have updated and developed resources including training, toolkits competency frameworks, self-assessment templates and strategic documents. This has included relaunching our Multi Agency Risk Management (MARM) process to support practitioners in working with those adults who have care and support needs but do not want to engage with our services. We have developed modern day slavery training to help practitioners to recognise the signs of modern-day slavery and know what to do if they have concerns.

We have also worked in partnership with our community safety partnership colleagues across the county to develop and pilot cuckooing pathways, assisted with the production of exploitation awareness films and delivered community awareness sessions. We have also been instrumental in delivering problem solving training across the partnership.

We have engaged our workforce to try and gain a better understanding of the barriers and issues faced by front line practitioners when working in these areas of abuse. This feedback has been used as a central feature of the work we have undertaken.

A lot of development work has been undertaken in the last 12 months, our focus in 2023-24 will be on evaluating the impact of the work we have undertaken. Planned evaluation and impact activity includes;

- Feedback from adults and carers
- Feedback from practitioners
- Multi-agency audits
- Single agency self-assessment audit
- Development of dataset
- Evaluation and impact of training and resources

Our multi-agency safeguarding training programme has continued to be well attended. Just under 2,000 people accessed training and the virtual briefings have been viewed a total 23,000 times in the time period covered by this report.

The virtual training continues to be greatly received with 99% of professionals reporting that they felt that the safeguarding virtual training content met their training needs (up 1% from last year) and 99% of professionals said they would recommend the courses to other people.

5. CONSULTATION

5.1 N/A

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 To provide members with an enhanced understanding of the work of the Safeguarding adults Board in 2022-23.

7. REASON FOR THE RECOMMENDATION

7.1 The Care Act 2014 requires each Safeguarding Adults Board to publish an annual report and ensure that it is shared with the Local Authority.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 None

9. IMPLICATIONS

Financial Implications

9.1 There are no financial implications arising from the report

Legal Implications

9.2 There are no legal implications arising from the report

Equalities Implications

9.3 There are no equalities implications arising from the report

Rural Implications

9.4 *There are no rural implications arising from the report.*

Carbon Impact Assessment

9.5 N/A

10. BACKGROUND DOCUMENTS

10.1 N/A

11. APPENDICES

11.1 Appendix 1 - The Cambridgeshire and Peterborough Safeguarding Adults Partnership Board Annual Report 2022-23.

ANNUAL REPORT

2022-2023



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FORWARD

We are pleased to present the annual report of the Cambridgeshire & Peterborough Safeguarding Adults Partnership Board for 2022-23. This is presented on behalf of the three statutory partners and the local multi-agency safeguarding arrangements.

The annual report outlines the key activities and achievements of the Board and its partners over the last year. You will see in the report that we have continued to work on our priority areas throughout the year. The multi-agency safeguarding training continues to be a huge strength of the partnership, policies and procedures have been updated and implemented, and quality assurance and scrutiny activity has taken place. One of the key roles of the Board is to ensure that partners continue to work together effectively and this has been evidenced throughout the year. We continue to work closely with other partnerships to ensure that the work is delivered jointly and consistently to avoid duplication or gaps.

Safeguarding is about people, their safety, wishes, aspirations and needs. The partnership has been active in identifying and learning lessons through the Safeguarding Adult Review subgroup. We have published three safeguarding adult reviews within the time period covered by this report. The learning from these reviews has been identified and disseminated through various activities including briefings, workshops and learning lessons training. The dissemination of the learning is explored in greater detail within the report.

Finally, we would like to thank all members of the Board for their professionalism, commitment and support. We would also like to say thank you to all agencies and frontline staff for the incredible work that they do to keep adults safe from abuse and neglect.

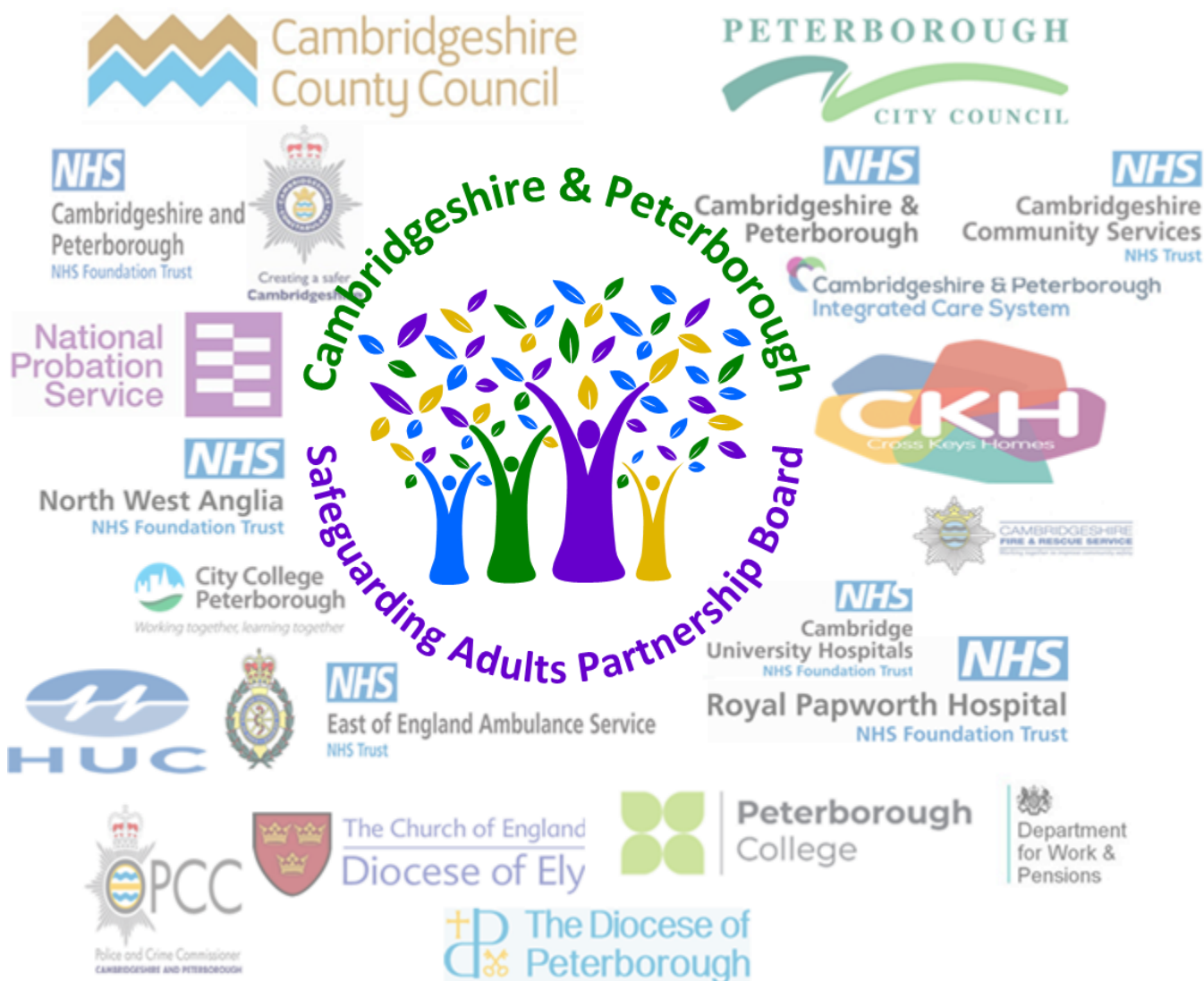


ABOUT THE BOARD

The Care Act 2014 makes Safeguarding Adults Board a statutory requirement.

The Cambridgeshire and Peterborough Safeguarding Partnership Board is made up of statutory and non-statutory organisations representing health, care and support providers and the people who use those services across Cambridgeshire and Peterborough.

The membership of the Partnership Board is made up of the following organisations/agencies:



The six principles of safeguarding

1. Empowerment	People being supported and encouraged to make their own decisions and informed consent <i>I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens.</i>
2. Prevention	It is better to take action before harm occurs. <i>I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help.</i>
3. Proportionality	The least intrusive response appropriate to the risk presented. <i>I am sure that the professionals will work in my interest, as I see them and they will only get involved as much as needed.</i>
4. Protection	Support and representation for those in greatest need. <i>I get help and support to report abuse and neglect. I get help so that I am able to take part in the safeguarding process to the extent to which I want.</i>
5. Partnership	Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse. <i>I know that staff treat any personal and sensitive information in confidence, only sharing what is helpful and necessary. I am confident that professionals will work together and with me to get the best result for me.</i>
6. Accountability	Accountability and transparency in delivering safeguarding. <i>I understand the role of everyone involved in my life and so do they.</i>

What we do

The purpose of the multi-agency safeguarding arrangements are to support and enable local organisations and agencies to work together in a system where:



Funding for the Board is made up of contributions from the two Local authorities, Cambridgeshire Constabulary, ICS, CCS. CPFT, NWAFT, Papworth, CUH and Probation.

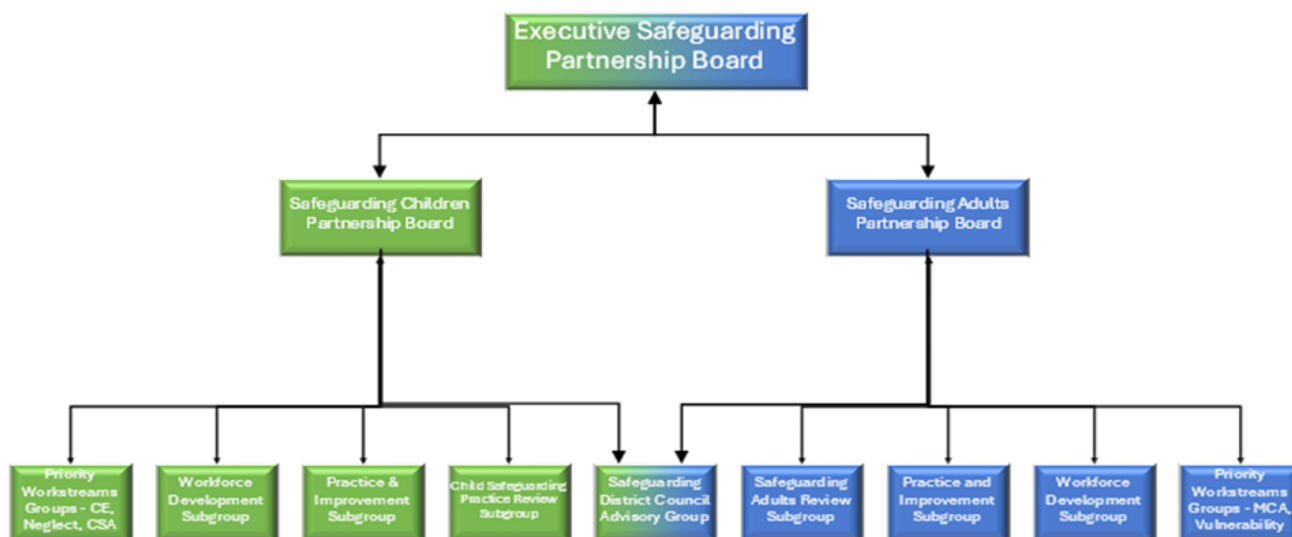
We do this by:



The Board has three core duties. They are:



The local safeguarding arrangements have several Boards and subgroups that oversee the safeguarding partnership. The most senior Board is the Executive Safeguarding Partnership Board, which is made up of membership from the 3 statutory partners (LA, ICB and Police). In addition, there are members from public health and the voluntary sector. The Executive Safeguarding Board considers both the children’s and adults safeguarding agenda. The Safeguarding Adults Partnership Board sits directly below the Executive Safeguarding Partnership Board and has wider partnership membership (Appendix 1 details those agencies who are members of the Board). The diagram below details the current safeguarding partnership governance structure.



The Safeguarding Adults Partnership Board has maintained its links with other groups and boards who impact on child and adult services this year. These are illustrated in Figure 1. This ensures that all aspects of safeguarding are considered by the other statutory boards and there is a co-ordinated and consistent approach. These relationships ensure safeguarding adults at risk of harm remains on the agenda across the statutory and strategic partnerships and is a continuing consideration for all members.



DEMOGRAPHICS



The county of Cambridgeshire covers an area 1,309 sq. miles in the East of England bordering Lincolnshire to the north, Norfolk to the north-east, Suffolk to the east, Essex and Hertfordshire to the south, and Bedfordshire and Northamptonshire to the west. The county is divided between Cambridgeshire County Council and Peterborough City Council, which since 1998 has formed a separate unitary authority. In the non-metropolitan county there are five district councils, Cambridge City Council, East Cambridgeshire District Council, Fenland District Council, Huntingdonshire District Council and South Cambridgeshire District Council.

Snapshot of Peterborough



49% Male



51% Female

542

Assessed as Homeless

24

Rough Sleepers

104

Traveller caravans on authorised and non authorised sites

2,794

Number of safeguarding concerns received by the local authority during the year

147 (5%)

Of safeguarding concerns became section 42 enquiries

43%

Of concluded Section 42 enquiries, the risk was located in their own home

45%

Of concluded Section 42 enquiries, the source of risk was an individual known to the victim

74%

Of concluded Section 42 enquiries, the risk was identified and action taken. 92% of these, the source of risk was reduced or removed

39%

Of concluded Section 42 enquiries, the adult lacked capacity. 91% of these had support from an advocate

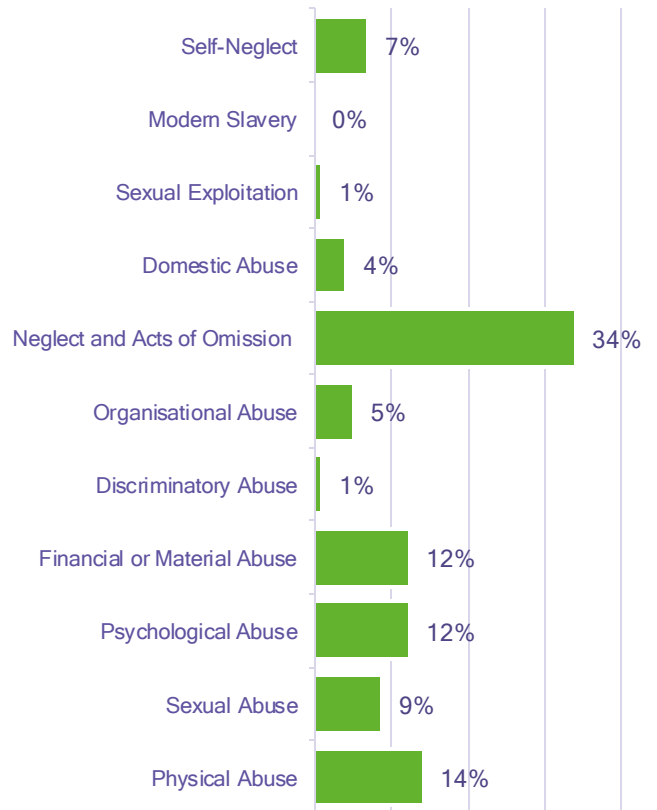
67%

Of concluded Section 42 enquiries, the individuals or representatives were asked what their desired outcomes were

95%

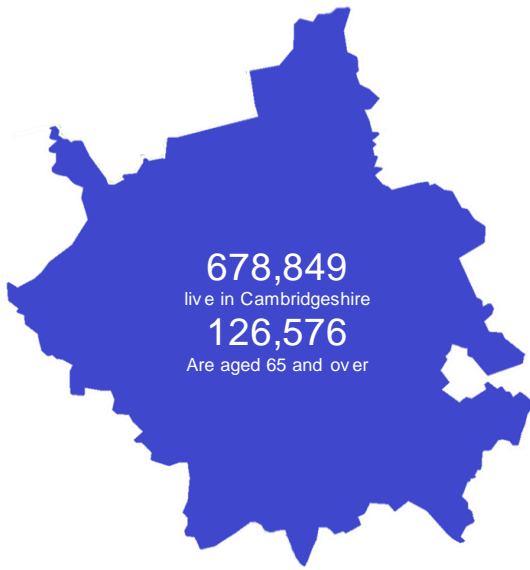
Of concluded Section 42 enquiries, the individuals' outcomes were fully or partially achieved

Concluded Section 42 Safeguarding Enquiries by Risk Type



Above information received from local authority performance team

Snapshot of Cambridgeshire



49% Male



51% Female

1258

Assessed as Homeless

51

Rough Sleepers

1644

Traveller caravans on authorised and non-authorised sites

9,003

Number of safeguarding concerns received by the local authority during the year

989 (11%)

Of safeguarding concerns became section 42 enquiries

56%

Of concluded Section 42 enquiries, the risk was located in their own home

52%

Of concluded Section 42 enquiries, the source of risk was an individual known to the victim

68%

Of concluded Section 42 enquiries, the risk was identified and action taken. 89% of these, the source of risk was reduced or removed

45%

Of concluded Section 42 enquiries, the adult lacked capacity. 90% of these had support from an advocate

82%

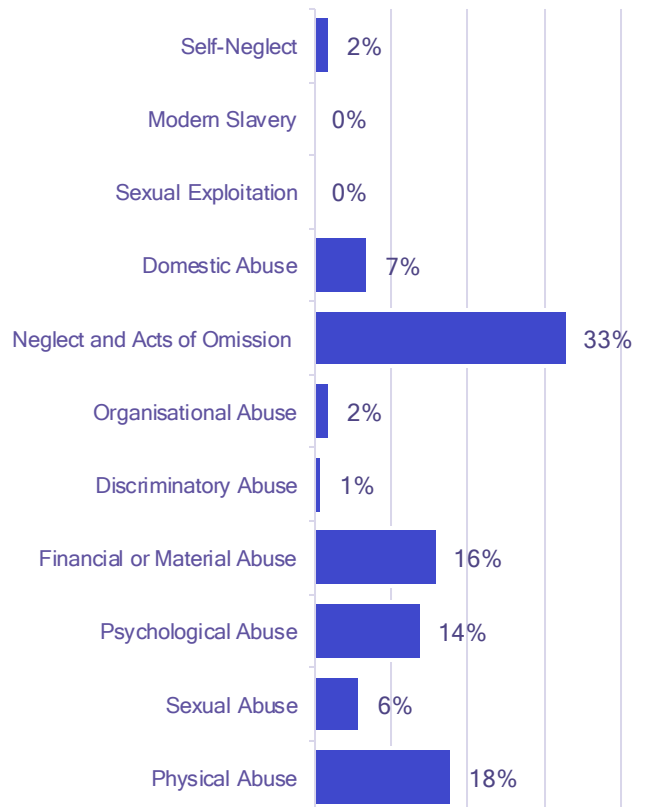
Of concluded Section 42 enquiries, the individuals or representatives were asked what their desired outcomes were

96%

Of concluded Section 42 enquiries, the individuals' expressed outcomes were fully or partially achieved

Above information received from local authority performance team

Concluded Section 42 Safeguarding Enquiries by Risk Type



SAFEGUARDING ADULTS PARTNERSHIP BOARD PRIORITIES 2022/2023

Each priority work area has its own dedicated work stream and action plan, progress is reported as part of a standard agenda item at each safeguarding Adults Board meeting. This ensures work is progressed and activity is held to account.

Priority One: To establish a more consistent approach around practice relating to assessing mental capacity

Mental capacity is a golden thread running throughout everything the Board does and is in all of our multi-agency training, resources and audits. The Importance of listening and acting to the voice of the adults is imperative throughout all safeguarding practice. A multi-agency Mental Capacity workstream has been established to progress this area of work. In the last 12 months we have put the following actions in place;

Scrutiny of single agency MCA Quality Assurance activity (findings used to inform resources refresh)

Dedicated MCA page developed on Safeguarding Partnership website

MCA and safeguarding adults training forms part of core training programme

Reviewed and refreshed MCA resources

Multi agency benchmarking undertaken to identify good practice, barriers to working with MCA, QA activity and training

Guidance on recording MCA developed and launched

MCA principles guidance and reflective tool to be developed to include capacity and best interest

Cognitive Impairment in Dependent Drinkers Project - Webinar Series (7 webinars) | Alcohol Change shared across partnership

Single agency self assessment which included a focus on MCA

Development of MCA "myth buster" briefing and resource

MCA and lessons arising from local SARs resource developed and launched

Series of MCA webinars recorded and available on safeguarding partnership board website

MCA competency framework developed and available on safeguarding partnership board website

A lot of development work has been undertaken in the last 12 months, our focus in 2023-24 will be on evaluating the impact of the work we have undertaken. Planned evaluation and impact activity includes;

Feedback from service users

Feedback from practitioners

Multi-agency audit of MCA cases

Single agency self-assessment audit

Evaluation and impact of training and resources

Priority Two: To establish a more consistent approach around practice relating to vulnerability

We want adults and older people to be safe and healthy, to be independent and maximise their potential, and to be supported to make a positive contribution within their community which reciprocally supports them.

Multi-Agency Risk Management Guidance for professionals working with adults with care and support needs, who are deemed to have capacity but refuses to engage with services refreshed and relaunched through a series of workshops. This work included development of flow process maps and case scenarios to aid practitioners in using the MARM.

MARM practitioner briefing developed and circulated

MARM spoc/ champion identified in agencies to support implementation of MARM

MARM SWAY developed and launched, over 1,400 people have accessed the SWAY

MARM workshops held across the County

Train the trainer approach to MARM training developed to support agencies deliver MARM training within their agency

In May 2023 the cuckooing pathway was launched in Peterborough. The pathway sought to identify those deemed to be the most vulnerable to cuckooing with a view to providing pro active support.

Front line staff in all agencies attended online training in Cuckooing pathway throughout Peterborough 2x week of action took place targeting the vulnerable cohort and their needs.

Pathway is now subject to academic review (through Anglia Ruskin University) prior to its roll out throughout Cambridgeshire.

NRPF virtual training (Sway) refreshed and received 1334 views

151 delegates received training on supporting adults who are vulnerable but do not meet criteria for statutory support

Single agency self assessment audit that included a focus on vulnerable adults

Development work undertaken to produce a Domestic Abuse and Dementia sway

Modern Day Slavery course developed and part of core training programme

Multi agency self neglect audit commenced

Safeguarding adults from online abuse SWAY refreshed

Self neglect training refreshed and delivered quarterly

Hoarding and safeguarding adults training refreshed and delivered quarterly

Making Safeguarding Personal SWAY (addresses vulnerability and MCA) viewed 2257 times

A lot of development work has been undertaken in the last 12 months, our focus in 2023-24 will be on evaluating the impact of the work we have undertaken. Planned evaluation and impact activity includes;

Development of new strategy and resources based on feedback from activity detailed above

Feedback from service users

Feedback from practitioners

Multi-agency audit of vulnerability cases

Single agency self-assessment audit

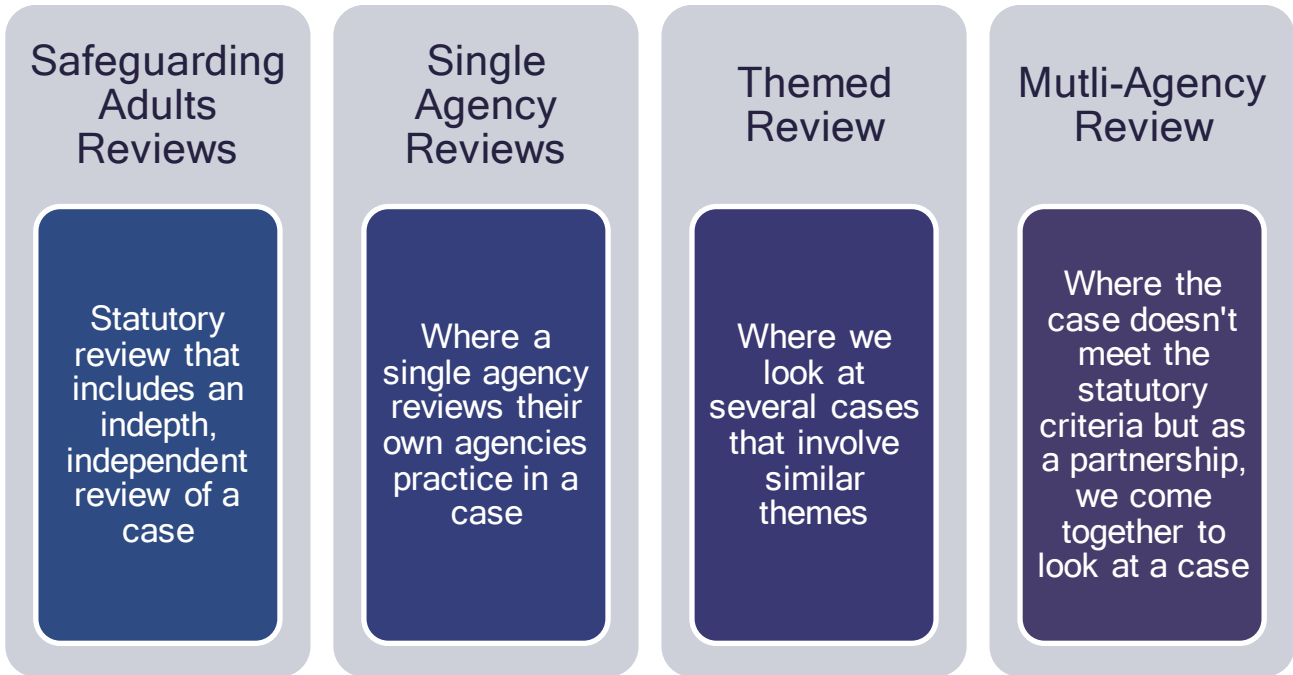
Development of vulnerability dataset

Evaluation and impact of training and resources



LEARNING FROM PRACTICE REVIEWS

Cambridgeshire and Peterborough has a strong culture of wanting to learn lessons from practice, evidenced through our local approach to undertaking learning from a range of cases. This includes looking at those cases that meet the statutory criteria for a safeguarding adults review (SAR) but also having the flexibility to consider cases that do not meet the statutory criteria but involve systems learning. Within the partnership we undertake;



In the timescale covered by this report;



3 SARs were published between April 2022 and March 2023

Mark

Brain Injury

Mental Capacity

Deprivation of Liberty Safeguards
(DoLS)

Esther

Drug and Alcohol Misuse

Domestic Violence

Non-engagement of services and
the MARM process

John

Alcohol acquired Brain Injury

Self-Neglect

Mental Capacity

Main themes arising from our review activity

All recommendations and actions arising from our case reviews are monitored through a live action tracker. Progress against these actions are monitored at each SAR sub group meeting and agencies are held to account for their progress.

At the completion of each case review a series of resources, including practitioner briefings, training slides and 7 minute briefings are produced and disseminated across the partnership. In addition, lessons learnt are disseminated through the various workstreams and workshops are held with practitioners.

The following themes were identified within the SAR's

Service user factors



Professional Factors



Good Practice



Learning from Lives and Deaths: People with a Learning Disability and autistic people (LeDeR)

Cambridgeshire and Peterborough Integrated Care Board LeDeR Programme was notified of 53 deaths of individuals with a learning disability during the period from 1st April 2022 until 31st March 2023. This was the most significant number of deaths over the duration of the programme, and the trajectory for this year is that this figure continues to increase.

On review of the findings, the median age of death was 60 in Cambridgeshire & Peterborough. This is lower than the national Learning Disability and Autistic median of 62, and 22 years lower than those in the general population. It was found that over half of all deaths were identified as avoidable, and the most common cause of death continues to be respiratory causes.

CONTRIBUTIONS FROM THE STATUTORY SAFEGUARDING PARTNERS

Cambridgeshire and Peterborough Local Authority Adult Services

Safeguarding adults remains a high-profile commitment for the Adults social care at Cambridgeshire County Council and Peterborough City Council.

The Adults Multi Agency Safeguarding Hub (MASH) is a well-established service across Cambridgeshire, triaging all incoming safeguarding concerns about adults at risk. In Peterborough, the Adults Multi Agency Safeguarding Hub (MASH) has recently been reviewed. A revised structure to ensure core statutory functions are undertaken in a timelier manner has been implemented which has created additional capacity as well as addressing long standing ineffective processes in terms of the volume of inappropriate referrals going into the MASH/Safeguarding Team.

Cambridgeshire County Council and Peterborough City Council will be separating out the shared services arrangements. This will see changes to the senior management structure responsible for overseeing and supporting safeguarding practice in both local authorities. Good practice and continuous improvement will be supported by the Principal Social Worker for Cambridgeshire, Fran Marshall, and the newly appointed Principal Social Worker for Peterborough, Lorna Edwards. Cambridgeshire and Peterborough will have dedicated Practice Standards and Quality teams to support assurance of safeguarding practice and implementing any improvements identified.

During 2022/23, the Principal Social Worker for Cambridgeshire County Council and Peterborough City Council attended the Safeguarding Adults Review (SAR) sub-group to ensure that we are fully involved in making SAR referrals and considering referrals from other agencies. We are then actively engaged in panels who undertake the reviews, identifying with system partners where we have potential to improve and then embedding that change into practice

During 2022/2023 our key achievements have been:

- Learning and Development have reviewed the training for practitioners, and this is offered both in person and on-line which enables maximum numbers of practitioners to undertake the relevant level of training and remain up to date and competent.
- The Cambridgeshire Adults MASH team has strengthened its managerial support as it now has a full-time manager and deputy and it overseen by the newly created role of a service manager who has the strategic lead for safeguarding.
- The Peterborough Adults MASH/safeguarding team has strengthened its managerial support as it now has a full-time manager and deputy (senior social worker) and has increased the social worker capacity to ensure a timely response to referrals at all levels to ensure risk is managed appropriately with a focus on early intervention and prevention.
- Practice Standards: This year, sets of practice guidance factsheets relating to adults safeguarding has been developed, the reviewing of which is overseen by the Practice Governance Board chaired by the Principal Social Worker for CCC and PCC.
- Practice Recording: A review of all safeguarding worksteps on our internal database has taken place, to ensure that the documents are supporting best practice. This includes developing a workflow to embed Multi Agency Risk Management (MARM) into the system. This enables the local authority to have a more robust oversight of safeguarding activity within the service.

- Practice Recording: A review of the Notification of Concern process to support better risk management of concerns related to social care providers and linked to this is regular reporting of notifications of concerns into the internal performance board to ensure robust monitoring and oversight.
- Learning from Safeguarding Adult Reviews (SARs), Domestic Homicide Reviews (DHRs) and Complaints: Learning from SAR'S, DHRs and complaints is taken forward into the service wide action plan and monthly progress reports are shared at Practice Governance Board. The action plan was shared between CCC and PCC and the intent is to continue collaborate with all SAB partners but with a focus on the specific local authority.
- Audit: Section 42 thematic audit completed, which evidenced good case recording proportionate information gathering, good partnership working and a focus on prevention as well as robust management oversight. As result of the audit a clear plan of service improvement and an understanding of where the practice strengths are has been developed.
- Completed a self-assessment of our statutory safeguarding duties as part of the Regional Self-Assessment Tool.

The Adult Safeguarding Priorities for 2023/24 are:

- Cambridgeshire County Council
 - Self-neglect: This has been identified an emerging practice challenge, which has been responded to by developing regular practitioner huddles once every 6 weeks hosted by the Safeguarding Learning and Development Manager and the Strategic Safeguarding Lead. This has been strengthened by a new approach adopted by MASH whereby all self-neglect concerns are reviewed by a MASH manager to ensure the response is robust and in line with best practice principles.
 - Feedback: To develop a co-produced feedback form for those who have been supported through the statutory safeguarding process, to review the support provided and what can be done to enhance this.
 - Care Home Support Team: Expanding this service to include domiciliary care providers. The aim is to support the providers to deliver care that meets the highest standards and is person centred. It is a preventative approach and the care home support teamwork in partnership with the provider to bring about positive changes and aim to achieve sustained improvements.
- Peterborough City Council
 - Self-neglect and Hoarding: This has been identified as an emerging practice challenge This will be strengthened by a new approach whereby all self-neglect concerns are reviewed by the Adult Early Help Manager and discussed with the MASH/Safeguarding Manager as appropriate to ensure the response is proportionate and dealt with at the right time, by the right person and by the right team. The Self Neglect and Hoarding Group will continue to be chaired by the Head of Service for Housing, Early Intervention and Prevention to ensure Self neglect and Hoarding is a priority for wider council services.
 - Care Home Support Team: Peterborough has agreed to co-locate this service within the MASH/safeguarding team to enable a more joined up approach. The aim is to provide a more joined up approach to respond to notifications of concerns working closely with the Contracts team and the MASH/Safeguarding team to provide a preventative approach working in partnership with the provider to bring about positive changes and to achieve sustained improvements.
 - To fully recruit to the Practice Standards and Quality Team in Peterborough.

- To develop a safeguarding online referral form for Peterborough.
- Closer monitoring of the key Making Safeguarding Personal metrics and ensuring the voice of the person is clearly heard in safeguarding enquiries. To ensure the correct profile of this we have chosen the following Corporate KPIs

NHS Cambridgeshire & Peterborough Integrated Care Board

Over the past year Cambridgeshire & Peterborough CCG has transitioned into an Integrated Care Board. A statutory NHS organisation responsible for developing a plan for meeting the health needs of the population, managing the NHS budget, and arranging for the provision of health services in the Integrated Care System (ICS) area. This includes effective joint working with partner agencies, professionals, and voluntary groups so that vulnerable groups in the community are protected from harm, encompassing a "think family" and "making safeguarding personal" approach.

The role of the Safeguarding People Team is to provide support to the health system and provide ongoing monitoring and assurance of safeguarding practice. The team work proactively to identify and respond to local safeguarding needs alongside regional and national priorities. These include learning from the National Safeguarding Practice Review Panel reports, new legislation such as the Domestic Abuse Act 2021 and Serious Violence Duty 2022 and practice developments.

Please see below a summary of some of the safeguarding people team activity this year:

- The Serious Violence Duty was implemented in December 2022 and in response a task and finish group was established across health providers to ensure robust implementation.
- The safeguarding people team have implemented a Mental Capacity Act (MCA) steering group across health providers to ensure and support application of MCA and in preparation for implementation of Liberty Protection Safeguards. Despite the decision by the Government to delay this implementation the ICB has maintained focus on application of MCA.
- The team have established a health training subgroup to implement a local training passport to support NHS practitioners who move between providers, development of a safeguarding apprenticeship role and a safeguarding specific student nurse placement.
- Between April 2022 - March 2023 the Safeguarding People team responded to a total of 284 enquiries, 168 of which related to safeguarding adults, 86 to safeguarding children, 7 to children in care and 23 in relation to MCA/DoLS. The most common themes for enquiries were neglect (52 enquiries), domestic abuse (32 enquiries) and physical abuse (25 cases).
- The Safeguarding People team had 538 interactions with Primary Care staff in relation to safeguarding, via safeguarding lead forums, training sessions or for 1-1 case discussions.
- The Safeguarding Primary Care Nurses have completed a Primary Care specific Section 11 and adult safeguarding assurance audit with 100% compliance, learning from this will direct future support, supervision, and training development. Guidance has also been produced to support virtual consultations to ensure the voice of the child/ vulnerable adult is considered in all consultations.
- Transitional Safeguarding – Bridging the Gap for Care Experienced Young People, an educational resource has been co-produced with Bristol. This has been presented in National Conferences, and local teams.
- The Deputy Designated Nurse attends and contributes to the Learning from Life and Death Reviews of people with a learning disability or autism. The incorporation of the Oliver McGowan Learning Disability Training has been embedded within the ICB to develop awareness of learning disability and autism.

- Safeguarding Supervision policy has been reviewed and embedded across the ICB.
- A systemwide covert medication guidance was developed.
- The ICB safeguarding team continue to support and embed the learning following significant incidents and local and national safeguarding practice reviews across the system.

As the Safeguarding People Team move into 2023-24, they will continue to align their priorities with that of the Joint Forward Plan and the Partnership Safeguarding Board and will continue to influence the system wide culture, ensuring that safeguarding is everyone's business and that staff have the right skills and knowledge to recognise and report safeguarding concerns.

Cambridgeshire Constabulary

Cambridgeshire Constabulary continues its active membership of the Safeguarding Adults Board. Throughout the previous 12 months we have been represented at Executive and Board level by Assistant Chief Constable Vicky Evans, Detective Chief Superintendent John Massey (Head of Crime and Vulnerability) and Detective Superintendent Tim Nasta (Head of Protecting Vulnerable People Department). The constabulary is also represented at all the key subgroups to the Board where we continue to engage with all our partners on the Board's priorities, seeking to support, challenge and learn from all our colleagues in our shared goal of continual improvement.

The constabulary values, now more than ever, the enduring support of our partners and the insight and perspective that this close working relationship affords us. This has undoubtedly been a challenging year with reported sexual offences increasing significantly and the national response to Violence Against Women and Girls demanding a new and strengthened approach from the police in particular. However, with the continued assistance of our partners, there is much to be positive about when we reflect on the performance of our co-ordinated initiatives and promising outcomes that we are able to achieve for the vulnerable adults we strive to protect.

Following the success of our Vulnerability Focus Desks which have been established for well over a year now, we have expanded them to include our Prevention Hubs and Out of Court disposal teams. Situated North and South of the county with a duty officer, they are there to assist our frontline staff in ensuring positive outcomes can be achieved for victims when a charge is not possible.

The continuation of the Stalking Intervention Project continues seamlessly into this financial year. Innovatively the force solicitor is now joining the team two days a week. This has helped strengthen the team's ability to keep victims safe by applying for, and succeeding in, gaining Stalking Protection Orders (SPOs). Three SPOs have been granted recently with one being for an indefinite time period. The solicitor has also been raising awareness of the SPOs and the project team with local Magistrates. As part of the evolution of the work the team is also joined one day a week by a colleague from Probation. This enables swift management of high-risk perpetrators scheduled to leave prison and clearly develops partnership working relationships. The second Stalking and Harassment IDVA started in post at the end of May ensuring that there is enhanced support to victims.

In October 2022 an academic study examining effectiveness of the Cambridgeshire DA Perpetrator panels was completed by Anglia Ruskin University. During the evaluation period (April 2021 – March 2022), 141 cases were discussed. Of these, 79 related to perpetrators in the North of the county and 62 related to perpetrators in the South of the county.

The study found:

- The panel's engagement with National Probation Service provides a successful multi-agency platform in jointly managing prolific offenders.
- The panel's oversight of restraining and non-molestation orders provides an additional 'safety net' to their application in practice.
- The panel is hearing more cases involving children than the national average and in doing so is providing an additional layer of multi-agency safeguarding.
- The panel is an effective mechanism in disrupting the behaviours of prolific and high-risk offenders.

The constabulary has recently evaluated the recidivism rates of perpetrators who have completed the Stepwise programme run by Probation. Of the 35 men who had completed the programme in a 12-month period only three reoffended and these were not all for DA offences. This demonstrates the effectiveness of the programme and the OOCs ability to ensure that they refer the right offenders for the right programmes based on the risk assessments that are completed.

Co-ordination and governance of this activity is supported through the Constabulary's VAWG strategy. This contains four strands: Project Kaizen (Domestic Abuse); Project Eleos, soon to be project Soteria (Serious Sexual Offending); Project Boyd (Offender Management); and Project Artemis (CSE / CSA). We have just finalised an 18mth VAWG Survivor Feedback Project which, through an independent commissioned service, engaged with rape victims to openly listen and respond with transparency to their suggestions for change. This work aligns with both the Child Sexual Abuse and Safeguarding Adults work completed across the county and changes have already been made to ensure survivors receive the utmost support available across the partnership.

Last year's funding from the government (safer streets) has seen two force communications campaigns focusing on violence against women and girls (VAWG) receive national recognition.

The campaigns were named the regional winners in two categories at the inaugural Policing Violence Against Women and Girls' Recognition awards.

'Know Violence Against Women', which focused on encouraging men to identify and call out misogynistic, harassing and sexually violent behaviour, won in the Making Spaces Safer category.

While the force's joint campaign with White Ribbon UK and two local football teams, which brought men and boys together to think about how they can make a positive difference and achieve equality and safety for women and girls, won in the effective working with children and young people category.

We remain absolutely committed to our presence and role within the Safeguarding Adults Partnership Board and our dedicated Adult Abuse Investigation and Safeguarding Unit reflects our commitment to embed and operationalise partnership best practice. They lead on numerous training inputs such as 'Making Safeguarding Personal', benchmarking and quality assuring the submission of Vulnerable Adult referrals and coordinating the assimilation of learning from Safeguarding Adult Reviews. We look ahead to the coming year with confidence that this willingness to learn and work closely with partners will continue to bring positive outcomes and increased protection for all vulnerable adults.

SCRUTINY AND QUALITY ASSURANCE

Local scrutiny arrangements

Scrutiny is undertaken by our Independent Chair, in addition to the scrutiny undertaken by the Chair, there is a significant range of activities in place that offer additional scrutiny of the safeguarding and partnership arrangements. A number of these functions are undertaken by the Independent Safeguarding Partnership Service (Business Unit).

The table below evidences the methods of scrutiny of the partnership arrangements across both adults and children's

What we scrutinise	Activity
Single agency operational practice	
<ul style="list-style-type: none"> • Quality of single agency and multi-agency practice • Decision making • Professional challenge/ escalation • Impact/outcomes 	<ul style="list-style-type: none"> • Single agency quality assurance activity. • Single agency inspections. • Performance management information.
Partnership working and multi-agency practice	
<ul style="list-style-type: none"> • Single agency and multi-agency practice • Decision making • Professional challenge/ escalation • Impact/outcomes 	<ul style="list-style-type: none"> • Independent scrutiny of Case reviews through independent chair of the case review groups. • Head of Service for Safeguarding Partnership Boards chairs some of the case review panel meetings. • Independent authors for case reviews. • CQC inspections. • Adults self-assessment– this includes agency challenge sessions. • Regular QA assurance activity undertaken by business unit staff, including audits, surveys, thematic reviews, dip samples and case reviews. • Surveys and consultations with practitioners • Multi-agency workforce development feedback and impact process.



Multi Agency Scrutiny and Assurance Activity

A Single Agency Performance Commentary is completed by partner agencies on a quarterly basis, and includes information regarding what is working well and areas of concern within their agency. This process has worked well, and as a result we have seen a number of positive impacts including, improvements in dental pathways, improvements in information sharing, improved agency engagement and pooling of resources.

Multi-Agency Training report. An analysis of the training delivered in 2022, through the safeguarding adult partnership board workforce development programme has taken place. The findings are discussed in more detail in the section below.

Multi agency self neglect audit This audit was commenced in March 2023 and concluded in May 2023 and findings will be reported on in the 2023-24 Annual report.

MARM review – review to monitor progress of implementing the newly refreshed MARM guidance across Peterborough and Cambridgeshire. Findings evidenced, an increase in practitioner knowledge and understanding of the process, increase in number of MARM's being initiated and resulting in positive outcomes. Role of MARM champions within agencies had led to positive impact in supporting staff. Agreed, review should be repeated in 12 months to ensure progress is ongoing.

Scrutiny of single agency MCA audits – single agency audits and findings scrutinised and challenged through QEG. Agencies presented action plans and monitoring of actions in place. Findings combined and fed into MCA workstream to inform future development. Findings across partnership showed lack of consistency of approach and understanding, uncertainty regarding recording. This has led to development of recording guidance, training, myth buster resources, guidance and frameworks.

All audit and quality assurance activity results in recommendations and actions. Progress against the actions is monitored and tracked to ensure that they are actioned.

MULTI-AGENCY SAFEGUARDING TRAINING

2024 people attended the Boards training

Virtual Briefings (Sways) were viewed 22,917 times

99% of attendees reported that they felt the safeguarding training met their needs

100% of attendees said the training met the course aims and objectives

99% of attendees said the delivery of virtual training worked for them

98% of attendees said delivery of training was viewed as clear, helpful and engaging

99% of attendees stated that they would recommend the training course to others

100% of attendees rated the organisation of training as Good or Excellent

Evidence of impact

“

The training gave me the confidence and knowledge to formulate management plans for complex cases

100%

Attendees said their knowledge had improved as a result of attending the training

“

I now know what information to include in my DASH referral and how this is used. Since completing the course I have used the information I learnt and my referrals are much better quality

“

In my day-to-day assessment of needs / Observation / I am being more vigilant whenever carer or family are giving information related to patient and monitor behaviour / Awareness during conversations to pick up on any indication of potential exploitation

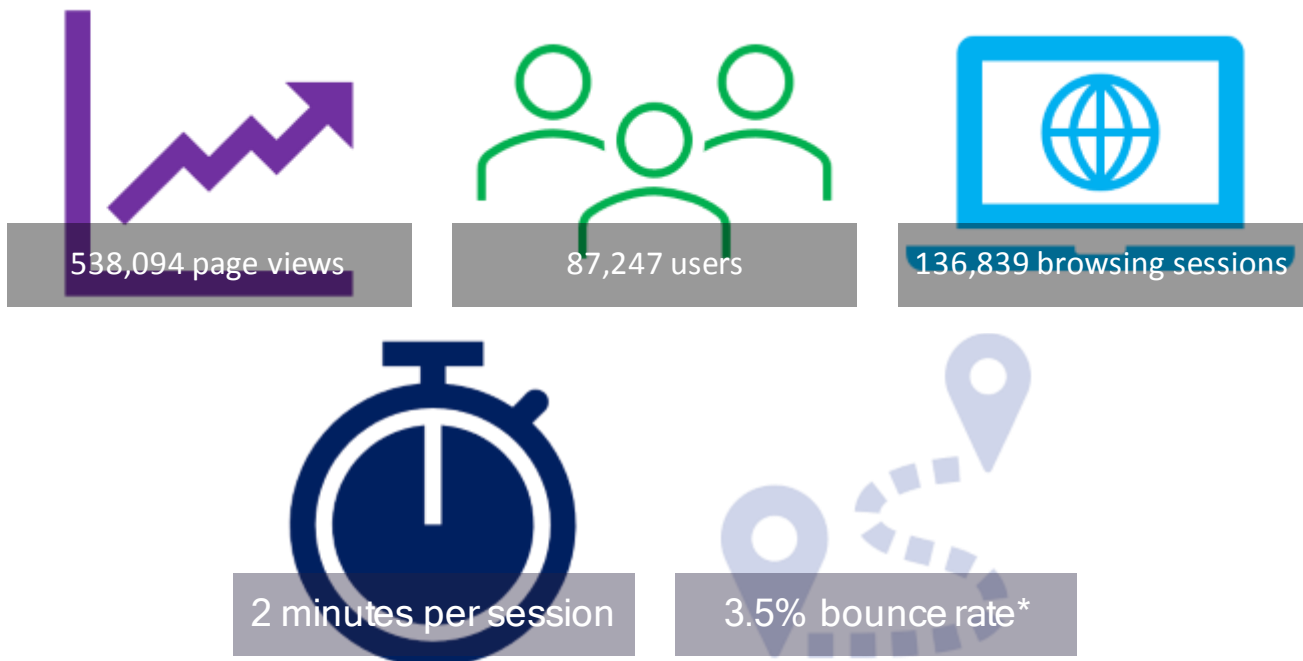
“

I am now working in collaboration with other agencies to support individuals at risk of of abuse and am more confident in knowing where further support can be obtained

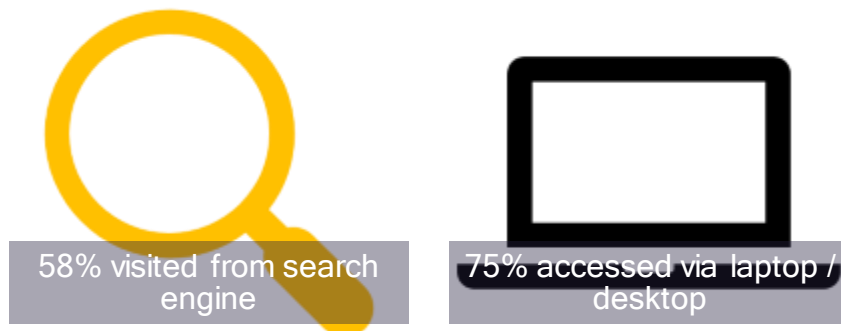
“

I now know which tools to use and am using them!

WEBSITE & SOCIAL MEDIA



* Bounce rate represents the percentage of visitors who enter the site and then leave rather than continuing to view other pages within the same site. Bounce rate of 40% or lower is considered good, higher bounce rates indicates improvements are needed to engage visitors and encourage them to explore the site.



Apart from the home page, the 'Making a Referral' page was the most visited page on the site, followed by Multi-agency Training page and our virtual SWAY briefings pages. Feedback from visitors includes:

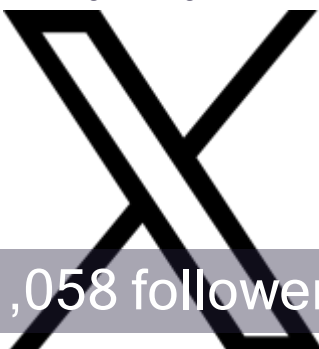
- *Its really easy to use, very clear and content is good.*
- *Easy to manoeuvre around the website*
- *Breadth of training resources available and are easily accessible*
- *the clarity, layout and range of information available far exceeded what was expected*

Our social media presence

The CPSPB uses Twitter, Facebook and Instagram for all sorts of communications from the latest safeguarding news to events that the Safeguarding Partnership Board are hosting.



580 followers



1,058 followers



140 followers

If you haven't yet followed us, please do!



@cplscb



@cplscb



@cpsafeguardingboard

APPENDIX 1 - LIST OF AGENCIES REPRESENTED ON THE SAFEGUARDING ADULTS PARTNERSHIP BOARD

- Cambridgeshire and Peterborough Local Authorities including
 - Adult Social Care
 - Public Health
 - Elected Members
- NHS Cambridgeshire and Peterborough ICB
- Cambridgeshire Constabulary
- Further Education
- East of England Ambulance Service
- Cambridgeshire and Peterborough Foundation Trust
- Cambridgeshire Community Services
- Royal Papworth Hospital
- North West Anglia Hospitals
- Cambridge University Hospital
- Office of the Police and Crime Commissioner
- Ely Diocese
- Cambridgeshire Fire and Rescue
- Cambridge District Council – representing District Councils
- Cross Keys Homes – representing Housing
- National Probation Service
- Healthwatch (Voluntary Sector)
- Department for Work and Pensions
- Voluntary Sector representatives

APPENDIX 2 - GLOSSARY

Term	Definition
ASC	Adult Social Care
CCS	Cambridgeshire Community Services NHS Trust
CCG	Clinical Commissioning Group
CPFT	Cambridgeshire and Peterborough NHS Foundation Trust
CQC	Care Quality Commission
CSA	Child Sexual Abuse
CSE	Child Sexual Exploitation
CSP	Community Safety Partnership
CUH	Cambridge University Hospitals NHS Foundation Trust
DA	Domestic Abuse
DASH	Domestic Abuse, Stalking and Harassment and Honour-Based Violence
DASV	Domestic Abuse and Sexual Violence
DoLS	Deprivation of Liberty Safeguards
FGM	Female Genital Mutilation
ICB	Integrated Care Board
ICS	Integrated Care System
IDVA	Independent Domestic Violence Advisory

Term	Definition
L & D	Learning and Development
LA	Local Authority
LeDeR	Learning from Life and Death Reviews of people with a learning disability and autistic people
MAPPA	Multi-Agency Public Protection Arrangements
MARM	Multi-Agency Risk Management
MASH	Multi-Agency Safeguarding Hub
MCA	Mental Capacity Act
NRPF	No Recourse to Public Funds
NWAFT	North West Anglia Hospitals NHS Foundation Trust
OPCC	Office of the Police and Crime Commissioner
PiPoT	Person in a Position of Trust
PSW	Principal Social Worker
QA	Quality Assurance
QEG	Quality and Effectiveness Group
S.42	Section 42 of the Care Act 2014
SAR	Safeguarding Adults Review
SPO	Stalking Protection Order
SPOC	Single Point of Contact
VAWG	Violence Against Women and Girls



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Date of publication:



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ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 9
16 JANUARY 2024	PUBLIC REPORT

Report of:	Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Contact Officer(s):	Madia Afzal, Democratic Services Officer	Tel. 01733 4525509

MONITORING SCRUTINY RECOMMENDATIONS REPORT

RECOMMENDATIONS	
FROM: Interim Director for Legal and Governance and Monitoring Officer	Deadline date: N/A
It is recommended that the Adults and Health Scrutiny Committee:	
<p>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</p>	

1. ORIGIN OF REPORT

- 1.1 The former Health Scrutiny Committee now the Adults and Health Scrutiny Committee agreed at a meeting held on 19 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.
- 2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions.*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. ANTICIPATED OUTCOMES OR IMPACT

- 5.1 Regular monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations and ensure that they are implemented.

6. REASON FOR THE RECOMMENDATION

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings and ensuring that they are implemented.

7. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of the Health Scrutiny Committee (now known as the Adults and Health Scrutiny Committee) meeting held on 13 July 2021.

8. APPENDICES

- 8.1 Appendix 1 – Recommendations Monitoring Report

Appendix 1 – Recommendations Monitoring Report 2023/24

ADULTS AND HEALTH SCRUTINY COMMITTEE

Updated: 05/01/2024

Meeting date of Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
11 July 2023	Leader of the Council and Cabinet Member for Adults Services and Public Health Public Health	Integrated Tobacco Control in the Peterborough and Cambridgeshire System	The Adults and Health Scrutiny Committee resolved to recommend to amend proposed actions, to include the exception of vaping intervention, until a follow up briefing note is provided giving an overview and evidence of health outcomes with reference to vaping and links to smoking cessation.	Members were sent the recommendation response on 29 August 2023. The response detailed work around smoking cessation and the justifications for the inclusion of vaping in the programme.	Completed
19 September 2023	Cllr Hussain, Cabinet Member for Adults and Public Health Public Health	Monitoring Scrutiny Recommendations	The Adults and Health Scrutiny Committee recommended to remove vaping as part of the smoking cessation programme.	Members were sent the recommendation response on 26 October 2023. The response detailed the support for vaping as part of a structured adult stop smoking attempt but did not support their prolonged use. The reasons and evidence were outlined.	Completed
07 November 2023	Cllr Saqib Farooq, Cabinet Member	Petition, Junk Food Advertisement	The Adults and Health Scrutiny Committee recommended that a	The response was received on 04 January 2024 and is detailed below:	Ongoing

	for Adults and Health		<p>policy be approved to restrict the advertisement of such products on council-owned land and spaces, to include roundabouts sponsorships, lamppost banners and third-party managed digital boards. It was also recommended that the policy be considered in the annual Council Tax booklet.</p>	<p>“An Officer Working Group has been set up, working cross-departmental to develop a Healthy Advertising Policy. The aim is to work towards presenting a draft policy at the A&H Committee Meeting on 12th March. If approved for escalation for final decision the policy would go to Cabinet post election in the spring”.</p>	
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Adults and Health Scrutiny Committee Work Programme 2023/2024

Updated: 13/12/2023

Meeting Date	Item	Comments
Meeting Date: 11 July 2023 Draft report deadline: 20 June Final report deadline: 28 June	Appointment of Co-opted Members 2023/2024 Contact Officer: Charlotte Cameron	
	Integrated Tobacco Control in the Peterborough and Cambridgeshire System Contact Officers: Martin Whelan, Val Thomas	
	Reablement Overview Report Contact Officer: Belinda Child	
	Review of 2022/23 and Work Programme for 2023/24 Contact Officer: Charlotte Cameron	
	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	

Meeting date: 19 September 2023 Draft report deadline: 29 August Final report deadline: 6 September	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	
	Cancer Pathway, Delayed Treatment and Impact on Mortality Contact Officer: Paul Denton	Deferred.
	Prevention in Primary Care Contact Officers: Val Thomas and Simon Howard	
	Update on Social Care Workforce Contact Officer: Wendy Crosson-Smith and Oliver Hayward	
	Joint Health and Well Being (HWB) /Integrated Care Partnership (ICO) Strategy - Priority Environments for Healthy Living – Obesity Update Report Contact Officer: Val Thomas	
	Monitoring Scrutiny Recommendations Report Contact Officer: Charlotte Cameron	
	Work Programme 2023/2024 Contact Officer: Charlotte Cameron	

Meeting date: 7 November 2023 Draft report deadline: 17 October Final report deadline: 25 October	Forward Plan of Executive Decisions Contact Officer: Madia Afzal	
	Petition – Junk Food Advertisement Contact Officers: Charlotte/Madia Ian and Paul (Public Health) Amanda (Comms)	
	Winter Annual Planning Report - a holistic approach Contact Officer: Stacie Coburn	
	Midwifery Service Contact Officer: Director of Midwifery	
	Post Covid Service Provision Contact Officer – Louise Sheldon-Taber	Deferred.
	Public Health Services - Annual Performance Report Contact Officer: Jyoti Atri	
	Monitoring Scrutiny Recommendations Report Contact Officer: Madia Afzal	
	Work Programme 2023/2024 Contact Officer: Madia Afzal	

Meeting date: 16 January 2024 Draft report deadline: 22 December Final report deadline: 03 January	Forward Plan of Executive Decisions Contact Officer: Madia Afzal	
	Pharmaceutical needs assessment, updates and supplementary statements Contact Officer: Iain Green	
	Cabinet Member Portfolio Update Report, Cllr Saqib Farooq - Adults and Health Contact Officers: Stephen Taylor and Tina Hornsby	The Portfolio update will just be for adults as public health went to the last meeting
	Safeguarding Adults Annual Board Report Contact Officer: Joanne Proctor	
	Post Covid Service Provision Contact Officer: Louise Sheldon-Taber	Deferred from November meeting. Indefinitely deferred. Briefing note requested in the interim.
	Committee Start Time Report 2024-2025 Contact Officer: Madia Afzal	
	Monitoring Scrutiny Recommendations Report Contact Officer: Madia Afzal	
	Work Programme 2023/2024 Contact Officer: Madia Afzal	
Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		

Meeting date: 12 March 2024 Draft report deadline: 20 February Final report deadline: 28 February	Forward Plan of Executive Decisions Contact Officer: Madia Afzal	
	Pharmaceutical needs assessment, updates and supplementary statements Contact Officer: Iain Green	Deferred from January meeting.
	Dentistry Report Contact Officer: Martin Whelan	
	Adult Social Care Annual Complaints Report Contact Officer: Belinda Evans	
	MENTAL HEALTH SECTION 75 PARTNERSHIP AGREEMENT: ANNUAL REPORT Contact Officer: Guy Fairbairn	
	Draft Junk Food Advertisement Policy Contact Officer: Paul Stokes	
	Monitoring Scrutiny Recommendations Report Contact Officer: Madia Afzal	

Pending Items:

Healthwatch Report and GP Accessibility

Cancer Pathway, Delayed Treatment and Impact on Mortality

Briefing Notes:

Briefing note provided on Post COVID Service Provision

Briefing note provided on ICB - PALS and alternative care pathways

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